

Foxborough Council on Aging and Human Services

Board Meeting February 26, 2015

Present: Director Vicki Lowe, Chairperson Joann Pratt, Wendy Haney, Betty Travers, Millie Greene, Ann Alibrandi, Lloyd Gibbs, Bob Murphy and Vivian Pitts

Absent/Excused: Collin Haney

Meeting called to order at 3:00pm

Minutes: The minutes of January 2015 meeting were approved as amended

Vicki opened the meeting with an Introduction of Cathy Staffier-Varnum, new Human Services Coordinator.

Budget: We have not yet received a copy of the January Management report. However we are on track with spending to date. We do have an unexpected expense. The retractable wall needs a panel repaired which will cost close to \$2000.00. We are doing the Aging Mastery Program again in the spring. We received a check from B&W Health Center for \$1375.00 to help with the cost of the program. Epoch Senior Living also underwrote the cost of a flower arranging workshop in early February.

Vicki has been speaking with Tom Marks from the Foxboro Rotary and they would like to pay for the cost of the Mother's day luncheon on May 13th, they will also help with set up, serving and cleaning up.

Re: donations/ gift account. Historically, when we are asked about making donations to the center we asked people to send their donations to our Friends group to assure that the funds would be used to support our programs. We have only had sporadic donations directly to us and the account has been relatively small. In April 2014 we received \$5000.00 from the estate of Yvonne Peterson. Vicki had planned to use some of these funds to pay for our Mother's Day and Father's Day luncheons. The Rotary has offered to pay for Mother's Day. Bob Murphy had asked if some money could be used to pay for a men's breakfast. Vicki suggested this could be used to get more speakers. The cost of the luncheon is around \$14.00/pp, breakfast is around \$6.00/per person

Vicki would also like to ask the Friends to consider reducing the cost of the Newport Playhouse trip by \$10/per person for Foxboro Residents only, the max cost is \$500. –but it will be less as there are a few out of town people attending. If they do not wish to do this, Vicki will pay for this cost reduction out of the Yvonne Peterson donation.

Bob Murphy asked about residency requirements for trips – Vicki has included notes from our 3/2013 meeting when this was discussed and the written policy based on those discussions are in the folders for review.

Vicki stated that she had put in for a new car a Ford Taurus. Lloyd inquire what kind of shape the old car was, she said it was getting to need many repairs.

Director's Report: Ken's last day is tomorrow. Cathy Varnum will be coming in next week for a few hours to learn transportation procedures. Her official start date is 3/9. She will be a full time employee.

The Foxboro Rotary has offered to pay for any costs associated with the Mother's day luncheon. In addition, Tom Marks is gathering a list of people in his group that may like to help seniors with shoveling in the morning, off hours or on weekends. Once the list is in place Vicki will CORI all of the people so we will have that resource available.

Programs – Highlights – The flower arranging workshop was well attended with rave reviews. Judy's Flowers provided the flowers and instruction, Epoch Senior .

History of Chocolate was great, we had 44 people in attendance.

The Financial AMP Pilot has finished. Participants completed surveys and seemed to get a lot out of the course, and they really liked the food!

The feedback about the Friends paying for exercise has been phenomenal!! We've had people ask how to join the Friends, hopefully this will increase membership.

- Upcoming –Andrea Shein from the Commission for the Blind – Eyes and Aging - 3/5
- Club 90 party – board members helping is always appreciated - 3/11 @ 11:30. Vicki would like to ask Friends to pay for the event.
- History Lecture series with Paolo DiGregorio – 3/5 & 3/12 and 3/26 & 4/2 – Vicki would like to ask Friends to pay for all of the history courses.
- St Patrick's Day party – 31 people signed up - 3/12
- Joanne read Helen Rice's report for HESSCO

New business :

- Vicki has included a copy of the COA Privacy Law and a brief summary sheet in everyone's folder. Bob Murphy brought this up as a question. Currently if there is no money transaction we have people sign up for 'free' events on the rack on the counter. Referring to page 6, # 10. I am wondering if we are in violation by leaving this information out, and whether we should change our procedure so that those sign-ups are private. After discussion it was determined that all signup sheets should be held behind the counter in order to comply with the law.
- The group said they would like to discuss the time of the meeting and perhaps changing it at the March meeting, this item will be on the agenda for next meeting.

Motion to adjourn at 4:00pm by Lloyd and seconded by Vivian, all agreed

Respectfully submitted

Ann Alibrandi