

Foxborough Council on Aging and Human Services  
Board Meeting November 18, 2009

Present: Chairperson Joanne Pratt, Ed O'Leary Colin Haney, Jerry Norwood, Wendy Haney  
Elaine Biggieri, Nancy Sullivan, Ann Alibrandi, Director Vicki Lowe

Absent/ Excused: Lloyd Gibbs

Budget

We seem to be on target with spending. The worry is that if there is any major event with the vehicles or the building we will not be able to cover the cost. We received the first half of the Formula grant - \$9,149.00. (this grant is effective 7/1/09-6/30/10, however payment is always delayed.) We were awarded \$ 18,298.00. Vicki is anticipating that the Governor's 9C cuts that will affect this amount and it could be reduced to last year's level. If this happens the second half of the payment would be reduced by \$1,307.00. We pay the Outreach Worker, Ginger Tuesley out of this grant. Vicki will try to have money in Professional Services line item at the end of the year. This will pick up where the grant leaves off allowing Ginger's hours can continue at current level.

There has been department head meeting about the budget. Vicki has submitted a 2011 budget that is level funded. There is a freeze on hiring and new hours. We also have to submit a second budget that reduces the spending to the 2010 level. This means that Vicki will have to reduce our Operating Budget by \$3755. (the equivalent of step increases and longevity pay increases.)

Further discussion of the Budget Vicki asked should she continue to ask for a part time Social Worker. She was advised by Ed that she should. He recommended this because when money does become available it will have been noted that this is not a new request and that it has been requested for other budgets.

Vicki also noted that Ray Wood was not listed in the budget at the proper rate she has notified Andy Gala.

Director's Report

- Our Program Coordinator, Pam McGuire, has been out on medical leave since November 3<sup>rd</sup>. The expected recovery time for her surgery is 4-6 weeks. Elaine is picking up the newspaper articles/ Senior Pages of the Reporter. She has recruited extra office volunteer help to help manage daily sign ups, cancellations, payments, etc. We're trying to cover all of the basics and putting any special requests on hold until Pam returns.
- Our van driver, Bill Driscoll will be returning from his medical leave. He will be resuming his duties on 11/30/09
- We received a \$500.00 donation from the Rabboni Royal Arch Chapter of the Masons for COA & Senior Center.
- Noreen is trying to arrange the first Public Service meeting with the town and local organizations. She is working on setting up Officer Curran from the Norwood PD to be a speaker since they have this in Norwood and he can speak to how well it works. The goal is to develop working relationships with those who serve the same clients to aid in providing services in a more collaborative way.
- Fuel Asst. started 11/1 and we have already completed 27 new applications as of today Vicki stated that Sharon had on 4.
- 16 Flu Gift bags have been delivered to clients
- Pie making proceeds were \$475. There were a record number of helpers for the pie making..

Upcoming Programs

- We had the two Holiday parties – 12/3 at Benjamin's and 12/10 at the Senior Center. We have cut off the number at 150. It's the largest turnout yet. The entertainment for the SC party will be paid for by the FCC grant.  
Vicki will be asking the Friends to subsidize the food.
- The Chorus and TRIAD will be having their holiday parties.

- Peg McDonough from HESSCO will be here for a meeting about Open Enrollment for M/C recipients this is very important.
- Coffee with Marc Resnick to discuss changes in zoning.

#### Old Business

- Jerry Cirillo, Boyden Library Director will be posting a notice in his computer area that seniors are welcome to use the lab here.
- The Dental Clinic was a big success.

#### New Business

- Vicki stated that she has had numerous discussions with one of the volunteers about her personal safety and have asked her not to be in center when the building is closed. She was here on Vet's Day. How do we want to handle this?  
The Board discussed this matter and all agreed that volunteer should be warned again. All agreed that she is very generous with her time but she is a safety risk and she must be made to understand that this is serious. Vicki will speak to her again and also give her a letter signed by both she and Joanne  
Harriet Rounds is a possible HESSCO representative she will be looking into that after the first of the year..

#### Friends

- The Friends said that because their calendar for 2009-2010 was already set they will take under advisement changing the meeting for September 2010 as suggested by the Board.
- The Board suggested that the Friends be asked to pay for Name, Medical History badges that could be used by seniors on the trips.

Respectfully submitted,  
Ann Alibrandi

Please note there will be no meeting on  
December 17, 2009