

Foxboro Board of Water and Sewer Commissioners

Open Meeting Minutes

February 27, 2018

Members in Attendance: Mike Stanton, Chairman; and Robert Garber, Secretary

Others in Attendance: Roger Hill, DPW Director; Robert Worthley, Superintendent;
Christopher Gallagher, Town Engineer

The meeting was called to order at 7:00 p.m. by Chairman Stanton.

Discuss Agreement for Marketing and Management of Outdoor Advertising Resources

Four copies of the Operating Agreement consistent with the RFP were distributed. After review, a Motion was made by Mike Stanton to accept the Agreement, to commence March 1, 2018 through March 23, 2023. The motion was seconded by Robert Garber.

The Board noted that a meeting was held with Town Counsel and Foxboro LLC's attorney, as well as Roger Hill, Chris Gallagher, Michael Stanton and Dan Krantz to finalize the details of this agreement. The resulting contract is amenable to both parties. With no further discussion, it was voted to accept the Operating Agreement by a vote of 2-0.

Action Items

Robert Garber made a motion to accept the meeting minutes from May 16, 2017 and February 6, 2018. Michael Stanton seconded the motion. There being no further discussion, these minutes were accepted by a vote of 2-0.

A letter was received from the Foxborough Board of Health regarding a failed septic system at 11 Centennial Street, requiring the owners to connect to the Town's sewer system.

Superintendent's Report

Leak detection of the entire system will start on March 12, 2018. Currently, the Town is pumping one million GPD more than it did the same time last year.

The Board will meet with the Advisory Committee tomorrow. As part of this discussion, it should be noted that the Town has had 100 million gallons per year of lost water. Errors in previous reporting have made it appear worse on paper. Master meters and sub meters have been updated at Patriot Place, in order to better record water usage. Primary areas of previous leak detection have been at interconnections between towns, and these will be looked at again. There are seven interconnections, and Foxborough's pressure is higher than other towns. The leak detection will run for four weeks.

The Department's Master Plan spells out DEP's recommendation to improve billing to monthly. This could require additional staff. The Department's absolute point of failure is billing. The current software requires considerable input effort along with timing constraints. The different billing and software programs have been added over the past years. One possibility would be to add collections to the Water & Sewer Department and remove them from the Finance Department. Mike Stanton is interested in knowing which other towns are billing monthly. A monthly cycle of reading will help cure the lost water volume.

There has been a request to review the current wording in the bylaws for the overlay district. A change is being discussed for the amount of septic allowed in the Zone III.

The next meetings will be Wednesday February 28, 2018 with the Advisory Committee, and Tuesday March 6, 2018 at 7:00 p.m.

Upon motion duly made by Robert Garber and seconded by Michael Stanton, it was voted 2:0 to adjourn at 8:15 p.m.

Respectfully Submitted,

Christopher Gallagher

These minutes of February 27, 2018 were approved on May 8, 2018



Robert T. Garber, Clerk