

Foxboro Board of Water and Sewer Commissioners

Open Meeting Minutes

April 4, 2017

Members in Attendance: Richard Pacella, Vice Chairman; and Robert Garber, Secretary

Others in Attendance: Bob Worthley, Superintendent

The meeting was called to order at 7:00 p.m. by Vice Chairman Pacella.

Rate Hearing

The rate hearing is going to be on June 6, 2017. There has to be one advertisement for the sewer rate hearing 1 month prior to the rate hearing and then four (4) weeks after the rate hearing before the sewer rates can go into effect.

There is no requirement for an advertisement for the water rate hearing.

Upon motion of Richard Pacella and seconded by Robert Garber, it was unanimously voted to advertise a 6% increase for the water, re-use water and wastewater for June 6, 2017.

Outdoor Advertising

The RFP has been published. Responses are due in 3-4 weeks. So far one package has been given out.

We received a quarterly payment of \$68,053 for revenue sharing from the Kraft Group.

Water Master Plan

We received a letter from Erica at Stantec regarding the Water Master Plan. This will be discussed further at the next meeting.

Safety Program

There was a discussion regarding the need for a formal Safety Plan. A consultant, Sean Osborne from OSD would like to present the Board with a plan for their review and comment. The necessity of safety training for the Water Department field employees was discussed at length. There are ten field employees and 3 supervisors. There is a budget item for education and training.

Other Items

We are already receiving calls regarding summer watering. At this time, we are still under a drought watch.

Kurt Gaffney of the Mansfield Water Department has inquired about customers on East Belcher Road and Spring Street. These customers are hooked up to Mansfield Water, but are billed by Foxborough, and then we pay Mansfield. It would be easier to have Mansfield bill them directly. Bob Worthley will

have Steve Madaus review the circumstances and advise us if we should have a written agreement with Mansfield.

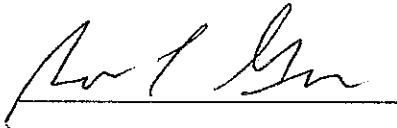
Meeting minutes for February 7, 2017 and March 7, 2017 were presented. Richard Pacella made a motion to approve the minutes and it was seconded by Robert Garber. All were in favor.

Upon motion duly made by Richard Pacella and seconded by Robert Garber, it was voted to adjourn at 8:05 p.m.

Respectfully Submitted,

Suzanne L. Zinni

These minutes of April 4, 2017 were approved on May 2, 2017

A handwritten signature in black ink, appearing to read "Robert T. Garber", written over a horizontal line.

Robert T. Garber, Clerk