

Foxboro Board of Water and Sewer Commissioners

Open Meeting Minutes

June 18, 2018

Members in Attendance: Mike Stanton, Chairman; Richard Pacella, Vice Chairman; and Robert Garber, Secretary

Others in Attendance: Roger Hill, DPW Director; Bob Worthley, Superintendent; Manny Pacheco, Assistant Superintendent; Chris Gallagher, Town Engineer; Cheryl Tacey, Foxborough Water; and Sean Osborne of OSD Engineering Consultants.

The meeting was called to order at 7:00 p.m. by Chairman Stanton.

Work at Chestnut Street Station 1

There was not much historical implication. Pictures will be taken to monitor the work.

Water Re-use

There is no change on this. There is a meeting with Dan Krantz scheduled for Tuesday, June 19, 2018.

Monthly Billing

Sean Osborne of OSD Engineering Consultants was present at the meeting. He presented the Board with a summary of billing software for other Massachusetts communities. There was an extensive discussion regarding the impact of the monthly billings for individuals, as well as for Water Department personnel. None of the communities reported any downside to the monthly billing. The Board asked Sean Osborne to study a couple of other areas: 1) the billing practices of the towns surrounding Foxborough, such as Sharon, Mansfield, Easton and Norton; and 2) the number of hours that it takes to process monthly billings. Sean Osborne will come to the next meeting in July with a scope and proposal with the additional information.

Rules and Regulations

Sean Osborne also worked on revising the Rules and Regulations. He is going to make some proposed changes to the Rules and Regulations for the Board's review.

The meeting minutes from 5/22/18 were presented. Robert Garber made a motion to accept the meeting minutes. Richard Pacella seconded the motion. All were in favor.

Superintendent Report

1. A Request for Abatement dated May 25, 2018 for a water bill for the Benjamin family at 33 Bates Street was presented to the Board. Robert Garber made a motion to approve the abatement and Richard Pacella seconded the motion. There being none in favor, the abatement was denied.


2. The Department will take start to monitor those companies and individuals who are not obeying the water ban.

Upon motion duly made by Robert Garber and seconded by Michael Stanton, it was voted to adjourn at 8:20 p.m. All were in favor.

Respectfully Submitted,

Suzanne L. Zinni

These minutes of June 18, 2018 were approved on July 23, 2018



Robert T. Garber, Clerk