

**Minutes
Of
The Foxboro Water and Sewer Commissioners
October 23, 2013**

Members in Attendance: Chairman M. Stanton, Vice Chairman R. Pacella, Clerk B. Garber, DPW Director R. Hill

The meeting was called to order at 7:00 p.m. by Chairman Stanton.

Three bids were received for the DPW building; the bids were opened but not the prices. These bids will be ranked by Mr. Hill, Mr. Swanson, Mr. Milani and Mr. Yukna. Mr. Hill feels that they are all of good quality. All of the bidders have licenses and DCAM requirements.

The water bill for 106 Mechanic Street will be put on the next agenda as there was no one present to speak about it.

The Advisory Committee reviewed the Sewer District Map last week. All current users plus the downtown is on the map. There will also be an article in the Foxboro Reporter this week. The Board discussed whether a direct mailing is needed. The Town Planner also submitted a very good write up.

The Advisory liaison is looking for background information on the IMA. Mr. Hill will get the information to her.

The Board discussed the Town Meeting articles. A summary of the creation of the DPW with bullet points is needed. It will also be noted that the Water Department was not included in the new or renovated town hall plans.

Mr. Hill stated that building maintenance needs to be included in any future Capital Improvement plans. He would also like well exploration added.

The CIP meeting vote is needed the night of Town Meeting. A meeting will be posted for 6:30 p.m. on November 4, 2013 before Town Meeting.

October 23, 2013 is the end of the appeal period of the Outdoor Advertising application. Atty. Hoffman will be in contact with the gentleman there on what the next steps will be. Mr. Stanton will contact Representative Barrows if there is any delay.

Selectmen Brue has requested information in regards to the search for a new Town Manager. She would like input on what the departments are looking for in a new manager. Mr. Garber would like to see someone with a track record of economic development. Mr. Stanton would like someone with DPW experience.

Other qualifications Board members would like to see include fostering economic development, procurement experience, rate models, experience related to hosting large manufacturing/ industrial companies or sports facilities.

The Board discussed the level of current and future financial participation the Enterprise Accounts should have for Town Manager costs.

The meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

Diana Gray

These minutes of October 23, 2013 were approved on November 25, 2013



Robert Garber, Clerk