

TOWN OF FOXBOROUGH

ADVISORY COMMITTEE

MINUTES

March 28th, 2018

Committee Members Present: Bernard Dumont, Thom Freeman, Seth Ferguson, Jennifer Frank-Bonnet, Michelle Raymond, Sean McCarthy, Larry Ooi, Stephanie McGowan, Robert Canfield, Brent Ruter, Sharon Weiskerger.

Members Absent: Sue Dring.

Others Present: Bill Keegan, Mary Beth Bernard, Randy Scollins, Bill Yukna, Christina Belanger, Amy Berdos, Lorraine Brue, Gary Whitehouse, Aaron Hyre, Paige Duncan, Kevin Wienfeld, Manny Leite, Bruce Gardner.

The meeting was brought to order at 7:10 PM by Bernard Dumont.

7:13 PM: CIP Budget Request for FY 2019 (Article 5). Randy provided a brief description and purpose of the CIP Budget request. Discussion included road assessments, current state of the budget as balanced, and interest/rate locking strategies for future projects.

7:52 PM: High School Track & Stands (Article 6). Bill Yukna and Amy Berdos presented on the High School Track and Stands. The presentation included a five year history of the project and current finances. Topics of debate on the article ranged from prospective large scale improvement projects on the horizon, student safety, revenue generation and efficacy, cost savings, and funding methodologies. A large debate centered on being able to afford the project now versus being able to afford it later, and whether or not the project was truly needed at this time.

8:37 PM: Brief intermission for conflict of interest concerns. A discussion was held with Sean and Stephanie about conflict of interest questions and clarifications on recommended procedures.

8:45 PM: ADCOM Voted on the Following Warrant Articles:

- 1) **Article 12: FY 2018 Budget Adjustments.** Bernard made a motion to recommend the article as written, seconded by Seth.
Vote: 11/0/0
- 2) **Article 13: Revolving Funds Annual Spending Limits.** Bernard made a motion to recommend the article as written, seconded by Larry.
Vote: 11/0/0
- 3) **Article 14: Fund Qualified OPEB Trust.** Bernard made a motion to recommend the article as written, seconded by Stephanie.
Vote: 11/0/0
- 4) **Article 15: Fund Capital Stabilization.** Bernard made a motion to recommend the article as written, seconded by Larry.
Vote: 10/0/1
- 5) **Article 16: Stabilization.** Bernard made a motion to recommend the article as written, seconded by Brent.
Vote: 11/0/0
- 6) **Article 17: Land Transfer for Fire Department.** Bernard made a motion to recommend the article as written, seconded by Sharon.
Vote: 11/0/0
- 7) **Article 19: CIP Committee Bylaw.** Brief discussion was held on the nature, purpose, history and intent of the article. The debate centered on the need for transparency in large scale improvement projects versus the loss of expert level oversight and project control strategies over long periods of time.

Bernard made a motion to recommend the article as written, seconded by Seth.
Vote: 3/5/2
- 8) **Article 20: Amend Chapter 30 Meetings By-Law.** Bernard made a motion to recommend the article as written, seconded by Jennifer.
Vote: 10/0/1

9:15 PM: Architectural Engineering Line Item Discussion. The ADCOM discussed the purpose and capabilities of the Architectural Engineering Line Item within the Planning Department budget, and the requested amount for FY2019. Topics included reducing the line item by \$15,000 and possible uses of the line item.

9:45 PM: ADCOM Voted on the FY2019 Operating Budget:

A) 175 Planning:

Seth made a motion to reduce the Architectural Engineering budget by \$15,000, seconded by Thom.

Vote: 3/8/0

Brent made a motion to recommend the aforementioned budget as presented, seconded by Larry.

Vote: 8/3/0

Bernard made a motion to recommend the rest of the budget as presented, seconded by Michelle.

Vote: 11/0/0

B) 210 Police

Bernard made a motion to recommend the police capital outlay as presented, seconded by Robert.

Vote: 11/0/0

Bernard made a motion to recommend the budget as presented, seconded by Larry.

Vote: 11/0/0

C) 241 Inspection

Bernard made a motion to recommend the budget as presented, seconded by Larry.

Vote: 9/1/1

D) 300 Education

Bernard made a motion to recommend the budget as presented, seconded by Larry.

Vote: 10/0/1

D) 390 South Eastern Regional School

Bernard made a motion to recommend the budget as presented, seconded by Jennifer.

Vote: 10/0/1

F) 410 Public Works

Bernard made a motion to recommend the department salary budget as presented, seconded by Thom.

Vote: 11/0/0

Bernard made a motion to recommend the department expense budget as presented, seconded by Brent.

Vote: 11/0/0

Bernard made a motion to recommend the department capital outlay budget as presented, seconded by Thom.

Vote: 11/0/0

G) 423 Snow and Ice Control

Bernard made a motion to recommend the department budget as presented, seconded by Thom.

Vote: 11/0/0

H) 424 Street Lighting

Bernard made a motion to recommend the department budget as presented, seconded by Brent.

Vote: 11/0/0

I) 430 Landfill

Bernard made a motion to recommend the department budget as presented, seconded by Brent.

Vote: 11/0/0

J) 433 Solid Waste Collection

Bernard made a motion to recommend the department budget as presented, seconded by Thom.

Vote: 11/0/0

K) 450 Water Enterprise

Bernard made a motion to recommend the department budget as presented, seconded by Larry.

Vote: 11/0/0

L) 460 Sewer Enterprise

Bernard made a motion to recommend the department budget as presented, seconded by Jennifer.

Vote: 11/0/0

M) 520 Health Agencies

Bernard made a motion to recommend the department budget as presented, seconded by Larry.

Vote: 11/0/0

N) 541 Council on Aging

Bernard made a motion to recommend the department budget as presented, seconded by Stephanie.

Vote: 11/0/0

O) 543 Veteran Services

Bernard made a motion to recommend the department budget as presented, seconded by Michelle.

Vote: 11/0/0

P) 610 Library

Bernard made a motion to recommend the department budget as presented, seconded by Larry.

Vote: 9/1/1

Q) 630 Recreation

Bernard made a motion to recommend the department budget as presented, seconded by Stephanie.

Vote: 11/0/0

R) 691 Historical Commission

Bernard made a motion to recommend the department budget as presented, seconded by Jennifer.

Vote: 11/0/0

S) 710 Debt Service

Bernard made a motion to recommend the department budget as presented, seconded by Larry.

Vote: 11/0/0

T) 911 Pensions

Bernard made a motion to recommend the department budget as presented, seconded by Robert.

Vote: 11/0/0

U) 913 Workers Compensation

Bernard made a motion to recommend the department budget as presented, seconded by Thom.

Vote: 11/0/0

V) 914 Unemployment Compensation

Bernard made a motion to recommend the department budget as presented, seconded by Stephanie.

Vote: 11/0/0

W) 915 Health and Life Insurance

Bernard made a motion to recommend the department budget as presented, seconded by Thom.

Vote: 11/0/0

X) 945 General Insurance

Bernard made a motion to recommend the department budget as presented, seconded by Sharon.

Vote: 11/0/0

11:10 PM ADCOM voted on the minutes from the 1/31/2018 meeting:

Sean provided detailed amendments to the minutes to further expand on and clarify a few of his points made during the meeting.

Michelle made a motion to accept the minutes as amended, seconded by Brent.

Vote: 10/0/1

11:20 PM ADCOM adjourned:

Bernard made the motion to adjourn, seconded by Stephanie.

Vote: 11/0/0

Next meeting to be held and located at the Andrew Gala Jr. Meeting Room on April 4th 2018, at 7:00 PM.

Minutes Taken by Matthew Mackenzie

Minutes approved by Vote of the Advisory Committee.

Date of Meeting:

Vote:

Signature of Chairperson

Signature of Vice Chairperson