

TOWN OF FOXBOROUGH

ADVISORY COMMITTEE

MINUTES

October 11th, 2017

Committee Members Present: Bernard Dumont, Thom Freeman, Seth Ferguson, Rob Canfield, Stephanie McGowan, Larry Ooi, Sean McCarthy.

Members Absent: Sue Dring, Brent Ruter, Michelle Raymond, Jen Frank, Sharon Weiskerger.

Others Present: Virginia Coppola, Bill Casbarra, Bill Keegan, Roger Hill, Mary Beth Bernard, Randy Scollins, Lisa Sinkus.

The meeting was brought to order at 7:05 by Bernard Dumont.

7:07 PM Randy presented on Article 1 or the FY'18 Budget Adjustments to the Advisory Committee (ADCOM). Randy explained that these adjustments were one time appropriations for foreseeable needs. The three areas of need were for administration expenses for Public Safety for staffing level studies which would come out of Free Cash, repairs for the town common fence that was damaged at the end of the fiscal year which would also come out of Free Cash, and for the DPW's pavement management system which would come out of the Road Openings Fund.

Bernard inquired if not appropriating the requested funds could lead to an illegal deficit, to which Randy responded that yes it would. Seth inquired when the last staffing study for police and fire was done, to which Bill Keegan responded approximately ten years ago and added that he saw this as a proactive measure. Mary Beth also added that, due to the geographic changes because of newer development projects affecting the layout in town, a staffing study would assist in anticipating new challenge areas in response times.

Seth inquired about the particular make-up of the fence and the nature of the request. Director Hill requested ten pieces made of a ductile material to anticipate any accidents for the next few years with the hope of being able to repair them. Stephanie and Sean inquired about insurance covering the cost of the fence to which Randy responded that the individual who caused the accident was an uninsured driver. Bill K. stated that the town does pursue restitution. Thom asked if there was any way to recycle the broken pieces of the fence, Roger responded that they cannot be reused because of the material they were made out of, however they are recycled and the value of the scrap goes back into the town's general fund. Thom asked if the staffing study included dispatch operations, to which Randy responded that it was not.

7:23 PM Randy presented on Article 2 or the Municipal Charges Lien. Randy and Bill Casbarra explained the history of the article and the need for it, especially given activities that occur during football season and the proximity to the stadium. They explained that citations for non-permitted use in regards to the zoning bylaws were being ignored because of the perception that the citations were for a “scoff-law”, or one that does not have any impetus to be observed. They stated that, as it only happens a couple times a year, they become a nuisance to track down and to escalate, especially in the court system. Randy stated that this article aims to augment the imperativeness of responding to the citations by using liens on the offending properties. Bill C. and Randy explained the normal process of how these offenses can go from being non-criminal to criminal offenses, and the involvement of the court system of which Sean and Randy had a conversation concerning legal fees.

7:46 PM Municipal Finance Orientation. In the best interests for the newer members of ADCOM, the committed requested that Randy provide the orientation at the next meeting.

7:51 PM The ADCOM voted on previous session minutes. Bernard motioned to accept the October 4th minutes as written, seconded by Rob.

Vote: 6/0/1

7:54 PM Bernard motioned to adjourn by, seconded by Thom.

Vote: 7/0/0

Next meeting to be held and located at the McGinty Meeting Room on October 18th 2017, at 7:00 PM.

Minutes Taken by Matthew Mackenzie

Minutes approved by Vote of the Advisory Committee.

Date of Meeting:

Vote:

A large, stylized handwritten signature in blue ink, possibly reading 'BMD', written over a horizontal line.

10-25-17

Signature of Chairperson

A handwritten signature in blue ink, possibly reading 'Susan D.', written over a horizontal line.

Signature of Vice Chairperson