## TOWN OF FOXBOROUGH, MASSACHUSETTS

## **REPORT ON EXAMINATION OF BASIC FINANCIAL STATEMENTS**

JUNE 30, 2009

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#### **INDEPENDENT AUDITOR'S REPORT**

To the Honorable Board of Selectmen Town of Foxborough, Massachusetts

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Town of Foxborough, Massachusetts as of and for the year ended June 30, 2009, which collectively comprise the Town's basic financial statements as listed in the table of contents These financial statements are the responsibility of Town of Foxborough, Massachusetts' management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Foxborough, Massachusetts, as of June 30, 2009, and the respective changes in financial position, and, where applicable, cash flow thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America

In accordance with *Government Auditing Standards*, we have also issued our report dated June 11, 2010, on our consideration of the Town of Foxborough, Massachusetts' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit

The management's discussion and analysis on pages **3** through **11**, and other post employment benefits information: schedules of funding progress and employer contributions on pages **57** through **58** are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it

# R. E. Brown & Company

June 11, 2010

## Management's Discussion and Analysis

As management of the Town of Foxborough (the Town), we offer readers of the Town's financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2009. We encourage readers to consider this information in addition to the statements and notes.

The Town complies with financial reporting requirements issued by the Governmental Accounting Standards Board (GASB). GASB is the authoritative standard setting body that provides guidance on how to prepare financial statements in conformity with accounting principles generally accepted in the United States of America (GAAP). Users of these financial statements, such as investors and rating agencies, rely on the GASB to establish consistent reporting standards for all governments in the United States. This consistent application facilitates comparative assessments of the financial condition of one government compared to others.

#### Financial Highlights

- The assets of the Town exceeded its liabilities at the close of the fiscal year by \$65.8 million (net assets). Of this amount, \$14.5 million, or 22.1%, is considered unrestricted (unrestricted net assets).
- The unrestricted net assets of the Town's governmental activities are \$10.15 million and may be used to meet the government's ongoing obligations to citizens and creditors. The unrestricted net assets of the Town's business-type activities are \$4.39 million and may be used to meet the ongoing obligations of the Town's water, sewer, and sanitation business-type activities.
- The government's total net assets decreased by \$4.5 million, or 6.4%, in fiscal 2009. Within this total, net assets of governmental activities decreased by \$4.8 million, a 7.8% decrease from fiscal 2008. Also, net assets of business-type activities increased by \$301 thousand or 3.6%, from 2008.
- At June 30, 2009, the Town's governmental funds had a combined ending fund balance of \$16.07 million. The combined governmental funds balance decreased by \$1.78 million, or 10%, from the prior year's ending fund balance. A total of \$14.26 million, or 89% of the \$16.07 million fund balance is considered unreserved at June 30, 2009.
- The Town's general fund reported a fund balance of \$9.3 million at the end of fiscal 2009. The unreserved fund balance for the general fund was \$7.8 million, or 15.4%, of total general fund budgetary expenditures. This represents a \$1.08 million decrease in total general fund balance for the year. A total of \$2.5 million of the unreserved fund balance was designated for funding the fiscal year 2010 budget.
- The total cost of all Town services on a full accrual basis for fiscal 2009 was \$70.3 million, \$66 million of which was for governmental services, and \$4.3 million of which was for business-type activities.
- The Town's total bonded debt increased by a net of \$2.28 million or 8.5% during the year. \$4.3 million of new debt was issued through the Massachusetts Water Pollution Abatement Trust (MWPAT) in FY 2009, in support of a new water well and treatment facility. There were \$2.02 million in scheduled principal redemptions.

#### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. These basic financial statements are comprised of three components:

- 1. Government-wide Financial Statements
- 2. Fund Financial Statements
- 3. Notes to the Basic Financial Statements

<u>Government-wide Financial Statements</u> – The government-wide financial statements are designed to provide readers with a broad overview of finances, in a manner similar to private-sector business.

The *statement of net assets* presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future periods, (e.g., uncollected taxes and earned but unused vacation/sick leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees or charges (*business-type activities*). The governmental activities include general government, public safety, education, public works, human services, culture and recreation, employee benefits, debt service, and state and county assessments. The business type activities include water, sewer, and sanitation services.

<u>Fund Financial Statements</u> – A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance related legal requirements. All of the funds can be divided into three main categories: governmental funds, proprietary funds and fiduciary funds.

<u>Governmental Funds</u> – governmental funds are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the Governmental Funds Balance Sheet and the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Town of Foxborough adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

<u>Proprietary Funds</u> – Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town has three enterprise funds:

- Water Enterprise Fund accounts for the water activity of the Town.
- Sewer Enterprise Fund accounts for the sewer activity of the Town.
- Sanitation Enterprise Fund accounts for the trash collection and disposal activities of the Town.

<u>Fiduciary Funds</u> – Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement, as the resources of those funds are **not** available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Private purpose trust funds and agency funds are reported and combined into a single, aggregate presentation in the fiduciary fund financial statements under the captions "Private Purpose Trust Funds", and "Agency Fund", respectively.

<u>Notes to the basic financial statements</u> – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

#### Government-wide Financial Analysis:

The chart on the following page summarizes key financial components of the Town's financial statements.

As noted earlier, assets exceed liabilities by \$65.8 million at the close of fiscal year 2009. The Town is able to report positive balances in all categories of net assets, both for the government as a whole, and for each of its separate governmental and business-type activities.

A key component of the Town's net assets are its *unrestricted net assets* totaling \$14.5 million, or 22.1%, of net assets, which may be used to meet the government's ongoing obligations to its citizens and creditors.

The Town's investment in capital assets (e.g., land, roads, buildings, machinery, and equipment), less any related outstanding debt used to acquire those assets, is \$46.1 million, or 70%, of net assets. The Town uses these capital assets to provide services to citizens; consequently, these assets *are not* available for future spending. Although the investment in the Town's capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Net assets of Governmental activities decreased by \$4.8 million, a 7.8% decrease from fiscal 2008. Net assets of business-type activities increased by \$301 thousand or 3.6%, from 2008. Total Town net assets decreased by \$4.5 million, or 6.4%.

The reduction in Governmental activities net assets is attributable primarily to recording the \$3.9 million Net Other Post Employment Benefits (OPEB) Obligation liability for FY 2009. Cash and current receivables decreased by \$1.35 million and \$395 thousand respectively, or 6.6% in total. The balance of the change in net assets is associated mostly with an increase in Capital Assets net of related debt of \$833 thousand, or 2%.

Net assets of business-type activities increased by \$301 thousand as a result of the following: revenue exceeded expenses and depreciation by \$1.022 million; \$88 thousand was received via intergovernmental grants; \$93 thousand was earned in interest; interest expense was \$274 thousand; and transfers out for costs incurred in general fund were \$628 thousand.

There was an increase of \$439 thousand, or 7.1%, in net assets reported in connection with the water business-type activities. There was a decrease of \$135 thousand, or 8.1%, and a \$3 thousand decrease, or 0.5%, in net assets in connection with the sewer and sanitation business-type activities, respectively.

An additional portion of the Governmental activities total net assets totaling \$5.17 million, or 7.8%, represents resources that are subject to external restrictions on how they may be used.

		Governmenta	1		Business-type	e	D-1	Total	nont
		Activities	Increase		Activities	Increase	Pri	mary Governr	Increase
	FY 2009	FY 2008	(Decrease)	FY 2009	FY 2008	(Decrease)	FY 2009	FY 2008	(Decrease)
Assets:									
Current Assets	\$24,669,774	\$26,417,463	\$ (1,747,689)	\$ 6,461,283	\$ 5,781,706	\$ 679,577	\$31,131,057	\$32,199,169	\$ (1,068,112)
Noncurrent Assets (excluding capital)	665,654	1,331,309	(665,655)	· ·	-	-	665,654	1,331,309	(665,655)
Capital Assets	61,231,509	61,285,644	(54,135)	13,322,558	9,288,256	4,034,302	74,554,067	70,573,900	3,980,167
Total Assets	86,566,937	89,034,416	(2,467,479)	19,783,841	15,069,962	4,713,879	106,350,778	104,104,378	2,246,400
Liabilities:									
Current Liabilities (excluding debt)	6,277,171	5,153,195	1,123,976	809,809	319,058	490,751	7,086,980	5,472,253	1,614,727
Noncurrent Liabilities (excluding debt)	4,221,759	1,430,919	2,790,840	128,610	57,462	71,148	4,350,369	1,488,381	2,861,988
Current Debt	1,566,101	1,566,101	-	643,333	449,465	193,868	2,209,434	2,015,566	193,868
Noncurrent Debt	17,377,702	18,943,803	(1,566,101)	9,516,415	5,859,749	3,656,666	26,894,117	24,803,552	2,090,565
Total Liabilities	29,442,733	27,094,018	2,348,715	11,098,167	6,685,734	4,412,433	40,540,900	33,779,752	6,761,148
Net Assets:									
Capital Assets Net of Related Debt	41,807,092	40,973,535	833,557	4,295,261	3,523,755	771,506	46,102,353	44,497,290	1,605,063
Restricted	5,165,687	5,197,446	(31,759)	· ·	-		5,165,687	5,197,446	(31,759)
Unrestricted	10,151,425	15,769,417	(5,617,992)	4,390,413	4,860,473	(470,060)	14,541,838	20,629,890	(6,088,052)
Total Net Assets	\$57,124,204	\$61,940,398	\$ (4,816,194)	\$ 8,685,674	\$ 8,384,228	\$ 301,446	\$65,809,878	\$70,324,626	\$ (4,514,748)
Revenues									
Program Revenues:									
Charges for Services	\$ 6,311,122	\$ 7,369,226	\$ (1,058,104)	\$ 4,746,516	\$ 4,960,255	\$ (213,739)	\$11,057,638	\$12,329,481	\$ (1,271,843)
Operating Grants and Contributions	17,085,299	15,009,023	2,076,276	415,146	414,547	599	17,500,445	15,423,570	2,076,875
Capital Grants and Contributions General Revenues:	547,926	2,096,302	(1,548,376)	88,222	91,810	(3,588)	636,148	2,188,112	(1,551,964)
Real Estate and Personal Property Taxes	29,381,868	28,084,022	1,297,846	· ·	-		29,381,868	28,084,022	1,297,846
Tax Liens	141,725	118,267	23,458	· .	-	-	141,725	118,267	23,458
Motor Vehicle and Other Excise Taxes	2,116,659	2,705,470	(588,811)	· .	-		2,116,659	2,705,470	(588,811)
Payments in lieu of taxes	2,148,127	2,327,122	(178,995)		-		2,148,127	2,327,122	(178,995)
Hotel/Motel Tax	392,334	427,013	(34,679)	· ·	-		392,334	427,013	(34,679)
Penalties and Interest on Taxes	194,781	177,426	17,355			-	194,781	177,426	17,355
Nonrestricted Grants and Contributions	1,835,422	3,139,938	(1,304,516)		-	-	1,835,422	3,139,938	(1,304,516)
Unrestricted Investment Income	356,167	628,320	(272,153)		-	-	356,167	628,320	(272,153)
Other Revenues	25,419	96,495	(71,076)	-	-	-	25,419	96,495	(71,076)
Total Revenues	60,536,849	62,178,624	(1,641,775)	5,249,884	5,466,612	(216,728)	65,786,733	67,645,236	(1,858,503)
Expenses:									
General Government	2,013,334	1,875,648	137,686	· ·	-	-	2,013,334	1,875,648	137,686
Public Safety	7,391,413	6,293,930	1,097,483	· ·	-	-	7,391,413	6,293,930	1,097,483
Education	31,434,643	29,417,726	2,016,917	· ·	-	-	31,434,643	29,417,726	2,016,917
Public Works	2,434,546	1,727,544	707,002	· -	-	-	2,434,546	1,727,544	707,002
Human Services	627,163	580,471	46,692	-	-	-	627,163	580,471	46,692
Culture and Recreation	1,195,619	1,190,250	5,369	-	-	-	1,195,619	1,190,250	5,369
Employee Benefits	19,732,699	13,524,512	6,208,187	· ·	-	-	19,732,699	13,524,512	6,208,187
State and County Assessments	308,950	299,537	9,413	-	-	-	308,950	299,537	9,413
Interest	842,711	880,548	(37,837)	· ·	-		842,711	880,548	(37,837)
Water	-	-	-	2,302,537	1,871,262	431,275	2,302,537	1,871,262	431,275
Sewer	-	-		1,086,261	929,694	156,567	1,086,261	929,694	156,567
Sanitation	-	-	-	931,605	909,461	22,144	931,605	909,461	22,144
Total Expenses	65,981,078	55,790,166	10,190,912	4,320,403	3,710,417	609,986	70,301,481	59,500,583	10,800,898
Transfers	628,035	568,998	59,037	(628,035)	(568,998)	(59,037)	<u> </u>	-	
Change in Net Assets	(4,816,194)	6,957,456	(11,773,650)	301,446	1,187,197	(885,751)	(4,514,748)	8,144,653	(12,659,401)
Net Assets - Beginning	61,940,398	54,982,942	6,957,456	8,384,228	7,197,031	1,187,197	70,324,626	62,179,973	8,144,653

#### TOWN of FOXBOROUGH - FINANCIAL HIGHLIGHTS

#### Financial analysis of the Government's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with financerelated legal requirements.

<u>Governmental funds</u> – The focus of *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the fiscal year 2009, governmental funds reported combined ending fund balances of \$16.07 million, a \$1.78 million decrease from the prior year's ending fund balance. The decrease reflects governmental fund balance being reduced due to general fund expenditures being \$1.08 million more than combined general fund revenues and operating transfers in. Also, \$583 thousand was incurred on the High School renovation capital project in advance of borrowing, \$91 thousand was expended on punch list items for the Joint Public Safety Building capital project, and a net of \$82 thousand was expended across several non-major governmental fund accounts. In addition, the Stabilization fund earned interest of \$56 thousand.

The general fund is the primary operating fund. At the end of the current fiscal year, unreserved fund balance of the general fund was \$7.8 million, while total fund balance stood at \$9.3 million. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total general fund budgetary expenditures. Unreserved fund balance represents 15.4% of total general fund budgetary expenditures, while total fund balance represents 18.5% of that same amount.

General fund budgetary revenues decreased by 3.7% or \$1.8 million in FY 2009, due entirely to a drop in developer permit and mitigation payments associated with significant commercial property investments in the Town. Conversely, general fund budgetary expenditures increased by 6.5% or \$3.09 million driven primarily by increases in education, public safety and employee benefits costs. After accounting for other financing sources and uses, the budgetary fund balance of the general fund decreased by \$2.1 million to \$7.8 million. This result is according to management's conservative planning and budgeting and the prudent use of unreserved fund balance to maintain the Town's services and financial position.

The Stabilization fund has accumulated a fund balance of \$2.58 million, which represents 5.1% of FY 2009 general fund budgetary expenditures. These funds can be used for general or capital purposes upon Town Meeting approval.

All other Non-Major Governmental Fund balances decreased in total by \$756 thousand to \$4.16 million due primarily to \$583 thousand incurred on the High School renovation capital project in advance of borrowing, \$91 thousand was expended on punch list items for the Joint Public Safety Building capital project, and a net of \$82 thousand was expended across several non-major governmental fund accounts.

#### General Fund Budget Highlights

Actual FY 2009 general fund revenues exceeded budgeted revenues by \$1.28 million, primarily driven by conservatively estimated local receipts despite declines across every major category of budgetary revenue except property taxes and related penalties and interest. General fund expenses were \$48 thousand more than plan in total due to a legal snow & ice removal deficit. Excepting the extraordinary winter and resulting expense, management's continued, and well practiced, disciplined approach to spending sustains the Town's service levels in a challenging economic environment. Operating transfers in were \$104 thousand more than plan due to a recalibration of enterprise fund overhead allocations. The net result was a decrease to FYE 2009 budgetary fund balance of \$2.1 million.

#### Capital Asset and Debt Administration

*Capital Assets* - In conjunction with the operating budget, the Town annually prepares capital budgets for the upcoming fiscal year.

The Town's ownership of, or investment in, capital assets for governmental and business type activities, as summarized below, as of June 30, 2009, amounts to \$74.55 million, net of accumulated depreciation. The value in capital assets includes land, buildings, machinery, equipment, software, vehicles, water, sewer, roadway infrastructure, and construction in progress.

The governmental activities capital assets were increased by \$2.49 million and reduced by \$2.54 million in depreciation during fiscal 2009. The increases were primarily due to \$752 thousand of construction in progress related to the High School renovation, \$601 thousand of roadway and sidewalk infrastructure projects and street acceptances, \$573 thousand in various departmental vehicles, \$307 thousand in computer, network and copying equipment, \$218 thousand in various building related improvements, and a net of \$39 thousand in assorted departmental equipment. The net change, including all other governmental capital asset activity, was a \$54 thousand decrease in governmental net capital assets.

Business-type activities capital assets were increased by \$4.35 million in investments and reduced by \$317 thousand in depreciation for a net increase of \$4.0 million. The increase was primarily due to \$4.14 million of construction in progress in the Water enterprise fund related to the construction of the Witch Pond Well. The balance of the asset additions were associated with various Water department related equipment and vehicles.

Capital Assets									
(Net of Depreciation)									
		Governmenta	I		Business-type	9		Total	
		Activities		Activities			Prin	nary Governm	ent
			Increase			Increase			Increase
	FY 2009	FY 2008	(Decrease)	FY 2009	FY 2008	(Decrease)	FY 2009	FY 2008	(Decrease)
Land	\$ 6,461,525	\$ 6,461,525	-	\$ 692,282	\$ 692,282	•	\$ 7,153,807	\$ 7,153,807	-
Buildings	39,779,568	40,986,191	(1,206,623)	-	-	-	39,779,568	40,986,191	(1,206,623)
Capital Improvements (other than buildings)	95,527	65,207	30,320	-	-	-	95,527	65,207	30,320
Machinery, Equipment & Software	893,480	786,442	107,038	298,023	142,324	155,699	1,191,503	928,766	262,737
Software	374,499	399,002	(24,503)	-	-	-	374,499	399,002	(24,503)
Vehicles	2,364,406	2,283,989	80,417	109,551	117,118	(7,567)	2,473,957	2,401,107	72,850
Infrastructure	10,510,405	10,303,288	207,117	6,956,565	7,214,678	(258,113)	17,466,970	17,517,966	(50,996)
Construction in Progress	752,099		752,099	5,266,137	1,121,854	4,144,283	6,018,236	1,121,854	4,896,382
Total Capital Assets	\$61,231,509	\$61,285,644	\$ (54,135)	\$13,322,558	\$ 9,288,256	\$ 4,034,302	\$74,554,067	\$70,573,900	\$ 3,980,167

In summary, total increases net of depreciation to town wide capital assets are \$3.98 million.

*Long Term Debt* - The Town's debt burden is reasonable in relation to other communities its size. Outstanding long-term debt, as of June 30, 2009, totaled \$29.1 million. 88.5%, or \$16.8 million, of the governmental activity debt is excluded from the limits of proposition 2 1/2. Business-type activities have debt of \$10.16 million that is fully supported by their respective utility rates. Total debt consists of the following:

		20800.	•••			
Governmental Activities		standing e 30, 2009	Outstanding June 30, 2008			Increase Decrease)
School - Igo Elementary	\$	490,000	\$	735,000	\$	(245,000)
School - Ahern Middle		950,000		1,025,000		(75,000)
School - Ahern Middle		3,500,000		3,720,000		(220,000)
School Remodeling		105,000		112,000		(7,000)
School Buses		35,000		70,000		(35,000)
Public Safety Building		10,616,000		11,265,000		(649,000)
Fire Engines		414,000		483,000		(69,000)
Senior Center		270,000		305,000		(35,000)
Highway Equipment	ay Equipment 115,000 135,000		135,000		(20,000)	
Land Acquisition		1,125,000		1,200,000		(75,000)
Land Acquisition		20,000		30,000		(10,000)
Landfill Closure		1,215,000		1,330,000		(115,000)
Title V		88,803		99,904		(11,101)
Total Governmental Activities	\$	18,943,803	\$	20,509,904	\$	(1,566,101)
Business-type Activities		Outstanding June 30, 2009		utstanding ne 30, 2008		Increase Decrease)
Sewer	\$	236,433	\$	262,377	\$	(25,944)
Sewer		55,516		60,898		(5,382)

749,766

160,000

4,300,000

1,605,000

2,520,000

10,159,748

29,103,551

442,308

30,725

\$

\$

20,000

40,000

806,493

170,000

40,000

50,000

1,720,000

2,700,000

6,309,214

26,819,118

467,299

32,147

\$

\$

(56, 727)

(20,000)

(10,000)

(10,000)

(115,000)

(180,000)

3,850,534

2,284,433

(24, 991)

(1, 422)

4,300,000

#### **Outstanding Debt at Year End**

Please refer to **Notes 5 and 8** for further discussion of the major capital and debt activity.

\$

\$

#### Economic Factors and Next Year's Budgets & Rates

Sewer

Sewer

Sewer

Water

Water

Water

Water - Reuse

Water - Witch Pond Well

Water - Land Acquisition

**Total Business-type Activities** 

Grand Total All Long-Term Debt

The Town's leadership (elected and appointed officials) considered many factors when setting the fiscal 2010 budget and tax rates including the following:

- The Town was able to balance its \$49.25 million general fund operating budget primarily due to over \$2.2 million in new growth taxes (representing the second consecutive new growth tax record year for the Town) and no new major spending or program initiatives.
- Another significant factor was the estimated amount of local aid from the state for FY '10, which was down \$1.2 million on an inflation adjusted basis in FY '09 from the peak FY '01 levels. The Town absorbed another \$105 thousand year-over-year decrease in State Aid in FY '10 when combined with \$515 thousand in Federal Stimulus pass through Aid.

- State aid to the Town is now \$1.28 million less than peak FY '01 levels on an inflation adjusted basis. The Town will continue to advocate for a more reliable state aid revenue stream.
- The state passed legislation allowing Massachusetts municipalities to pass a Local Option Meals Tax of 0.75% with 100% of the revenue going to the Town. Foxborough attempted to enact this tax twice in FY '10, but it was rejected by Town Meeting voters on both attempts. This will continue to be a revenue option the Town can consider in the future to support Town services. The annual revenue estimate associated with the tax is approximately \$500 thousand.
- A major mixed use \$200 million commercial property development totaling 90.5 acres known as Patriot Place and managed by the Krafts (owners of the New England Patriots), was substantially completed in FY '09 and is positively impacting the Town's tax base in FY '10. This development has made the Kraft organization the largest taxpayer in the Town and contributed towards the 3.15% tax burden shift from residential to commercial tax payers in FY '10.
- In light of the recent economic downturn nationwide, Town officials have agreed to maintain its healthy Free Cash reserves in order to ensure that services will be maintained throughout this recession and into the recovery. The Town brought \$3.4 million in uncommitted Free Cash reserves into FY '10.
- The same developer for Patriot Place, the Krafts, have previously proposed a technology office park complex, larger than the Patriot Place project in square footage terms, across the street from Patriot Place. This project is in the early planning stages and, given the current state of the economy, progress is expected to be slow. Nevertheless, Town officials are optimistic about the eventual substantial commercial growth targeted for the Town of Foxborough, as this additional commercial development will certainly have a continued positive impact on the Town's financial condition in future years.
- Due to reduced state aid, Town leadership continued its conservative approach to balancing general fund operating budgets by continuing to keep a very tight reign on spending. All major open union contracts have been settled at a cost the Town can afford. The Town continued its reduced reliance on "Free Cash" for the operating budget and, as a result, was able to fund its FY '10 general fund capital improvement needs (excluding buildings) exclusively from "Free Cash", other available funds, state grants and current year revenues, thus avoiding the need to borrow for new (non-building) capital projects in FY '10.
- The Town bonded its \$10.4 million share of a \$20 million renovation of the Town's High School building in early FY '10 after the Town's taxpayers voted overwhelmingly to cover the Town's share of the project via a debt exclusion. The MSBA is funding 49.1% of the project. The 20 year bonds were issued at the favorable rate of 3.35% after the Town received a two notch credit upgrade to AA+.
- The Board of Water and Sewer commissioners voted to increase water rates by 25% and sewer rates by 20% for all customers effective October, 2009 These increases are expected to increase fiscal 2010 ending net assets, as well as assist the Water & Sewer enterprise funds in absorbing planned infrastructure improvement costs.
- In mid FY '10 a new major water well site and water treatment plant, the project, known as Witch Pond Well, successfully went into production. \$4.3 million has been previously permanently financed through the state's Massachusetts Water Pollution Abatement Trust (MWPAT) at the state's subsidized rate of 2.0%. The debt service for this, and all Town water projects, is fully supported by water rate payers.
- The tax rate was set for fiscal 2010 at \$11.79 per thousand, an 88 cent increase from fiscal 2009, a rate which brought the tax levy to the allowable levy limit for the thirteenth consecutive year.
- The Board of Selectmen voted during their annual Classification Hearing to maintain the same tax rate for all classes of property in order to continue to encourage development of the commercial tax base within the Town.
- In FY '10 the Town received the second of three increased Massachusetts School Building Authority (MSBA) reimbursements related to the Igo Elementary School project. The increase in the annual payment is approximately \$500 thousand. This increased payment will be received again in FY '11,

for a total final reimbursement adjustment of \$1.5 million. This will result in a direct reduction in excluded debt taxes, a direct benefit to Foxborough tax payers.

#### **Request for Information**

This financial report is designed to provide a general overview of the Town of Foxborough's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Director, 40 South Street, Foxborough, MA 02035. Financial and direct contact information can also be found on the Town of Foxborough's website at www.foxboroughma.gov.

#### TOWN OF FOXBOROUGH, MASSACHUSETTS STATEMENT OF NET ASSETS JUNE 30, 2009

	 PF		
	 ERNMENTAL	INESS-TYPE	 TOTAL
ASSETS			
CURRENT: CASH AND SHORT-TERM INVESTMENTS RECEIVABLES, NET OF ALLOWANCE FOR UNCOLLECTIBLES:	\$ 21,892,482	\$ 4,701,999	\$ 26,594,481
REAL ESTATE AND PERSONAL PROPERTY TAXES TAX LIENS MOTOR VEHICLE EXCISE TAXES	549,179 575,547 108,865	-	549,179 575,547 108,865
USER FEES DEPARTMENTAL AND OTHER INTERGOVERNMENTAL	- 183,596 1,330,571	890,912 - 868,372	890,912 183,596 2,198,943
OTHER ASSETS	29,534	-	29,534
NONCURRENT: RECEIVABLES, NET OF ALLOWANCE FOR UNCOLLECTIBLES: INTERGOVERNMENTAL	665,654		665,654
CAPITAL ASSETS, NET OF ACCUMULATED DEPRECIATION	 61,231,509	 13,322,558	 74,554,067
TOTAL ASSETS	 86,566,937	 19,783,841	 106,350,778
LIABILITIES			
CURRENT:			
	3,421,823	729,586	4,151,409
HEALTH CLAIMS PAYABLE OTHER LIABILITIES	1,219,426 24,635	-	1,219,426 24,635
ACCRUED INTEREST	90,071	32,140	122,211
LANDFILL POSTCLOSURE CARE COSTS	37,000	-	37,000
COMPENSATED ABSENCES	426,029	20,283	446,312
POSTEMPLOYMENT BENEFITS	1,058,187	27,800	1,085,987
BONDS AND NOTES PAYABLE	1,566,101	643,333	2,209,434
	702.000		702.000
LANDFILL POSTCLOSURE CARE COSTS COMPENSATED ABSENCES	703,000 660,380	- 63,175	703,000 723,555
POSTEMPLOYMENT BENEFITS	2,858,379	65,435	2,923,814
BONDS AND NOTES PAYABLE	 17,377,702	 9,516,415	 26,894,117
TOTAL LIABILITIES	 29,442,733	 11,098,167	 40,540,900
NET ASSETS			
INVESTED IN CAPITAL ASSETS, NET OF RELATED DEBT RESTRICTED FOR:	41,807,092	4,295,261	46,102,353
STREETS PERMANENT FUNDS:	522,770	-	522,770
EXPENDABLE	60,541	-	60,541
NONEXPENDABLE	265,660	-	265,660
OTHER PURPOSES	4,316,716	-	4,316,716
UNRESTRICTED	 10,151,425	 4,390,413	 14,541,838
TOTAL NET ASSETS	\$ 57,124,204	\$ 8,685,674	\$ 65,809,878

#### TOWN OF FOXBOROUGH, MASSACHUSETTS STATEMENT OF ACTIVITIES FISCAL YEAR ENDED JUNE 30, 2009

FUNCTIONS/PROGRAMS	EXPENSES	CHARGES FOR SERVICES		OPERATING GRANTS AND CONTRIBUTIONS		CAPITAL GRANTS AND CONTRIBUTIONS		NET (EXPENSE) REVENUE	
PRIMARY GOVERNMENT:									
GOVERNMENTAL ACTIVITIES:									
GENERAL GOVERNMENT	\$ 2,013,334	\$	556,369	\$	71,274	\$	-	\$	(1,385,691)
PUBLIC SAFETY	7,391,413		1,535,573		375,357		-		(5,480,483)
EDUCATION	31,434,643		1,562,302		10,981,495		-		(18,890,846)
PUBLIC WORKS	2,434,546		9,460		61,921		547,926		(1,815,239)
HUMAN SERVICES	627,163		67,257		28,519		-		(531,387)
CULTURE & RECREATION	1,195,619		138,318		64,167		-		(993,134)
EMPLOYEE BENEFITS	19,732,699		2,441,843		5,502,566		-		(11,788,290)
STATE & COUNTY ASSESSMENTS	308,950		-		-		-		(308,950)
INTEREST	842,711		-		-		-		(842,711)
TOTAL GOVERNMENTAL ACTIVITIES	65,981,078		6,311,122		17,085,299		547,926		(42,036,731)
BUSINESS-TYPE ACTIVITIES:									
WATER	2,302,537		2,844,754		370,795		22,239		935,251
SEWER	1,086,261		915,299		29,992		65,983		(74,987)
SANITATION	931,605		986,463		14,359		-		69,217
TOTAL BUSINESS-TYPE ACTIVITIES	4,320,403		4,746,516		415,146		88,222		929,481
TOTAL PRIMARY GOVERNMENT	\$ 70,301,481	\$	11,057,638	\$	17,500,445	\$	636,148	\$	(41,107,250)

See accompanying notes to the basic financial statements

(continued)

#### TOWN OF FOXBOROUGH, MASSACHUSETTS STATEMENT OF ACTIVITIES FISCAL YEAR ENDED JUNE 30, 2009

	PRIMARY GOVERNMENT						
		ERNMENTAL CTIVITIES		SINESS-TYPE ACTIVITIES		TOTAL	
CHANGES IN NET ASSETS:							
NET (EXPENSE) REVENUE FROM PREVIOUS PAGE	\$	(42,036,731)	\$	929,481	\$	(41,107,250)	
GENERAL REVENUES: REAL ESTATE AND PERSONAL PROPERTY TAXES, NET OF TAX REFUNDS PAYABLE TAX LIENS MOTOR VEHICLE AND OTHER EXCISE TAXES HOTEL/MOTEL TAX PENALTIES AND INTEREST ON TAXES PAYMENTS IN LIEU OF TAXES GRANTS AND CONTRIBUTIONS NOT RESTRICTED TO SPECIFIC PROGRAMS UNRESTRICTED INVESTMENT INCOME MISCELLANEOUS		29,381,868 141,725 2,116,659 392,334 194,781 2,148,127 1,835,422 356,167 25,419		- - - - - - - -		29,381,868 141,725 2,116,659 392,334 194,781 2,148,127 1,835,422 356,167 25,419	
TRANSFERS, NET		628,035		(628,035)		-	
TOTAL GENERAL REVENUES AND TRANSFERS		37,220,537		(628,035)		36,592,502	
CHANGE IN NET ASSETS		(4,816,194)		301,446		(4,514,748)	
NET ASSETS:							
BEGINNING OF YEAR		61,940,398		8,384,228		70,324,626	
END OF YEAR	\$	57,124,204	\$	8,685,674	\$	65,809,878	

See accompanying notes to the basic financial statements

(concluded)

#### TOWN OF FOXBOROUGH, MASSACHUSETTS GOVERNMENTAL FUNDS BALANCE SHEET JUNE 30, 2009

ASSETS		GENERAL	STA	BILIZATION		ONMAJOR ERNMENTAL FUNDS	GO	TOTAL VERNMENTAL FUNDS
CASH AND SHORT-TERM INVESTMENTS	\$	12,011,052	\$	2,576,748	\$	4,621,007	\$	19,208,807
RECEIVABLES, NET OF ALLOWANCE FOR UNCOLLECTIBLES: REAL ESTATE AND PERSONAL PROPERTY TAXES TAX LIENS MOTOR VEHICLE EXCISE TAXES DEPARTMENTAL AND OTHER INTERGOVERNMENTAL OTHER ASSETS		549,179 575,547 108,865 - 1,331,109 29,534		- - - - -		- - 183,596 665,116 -		549,179 575,547 108,865 183,596 1,996,225 29,534
TOTAL ASSETS	\$	14,605,286	\$	2,576,748	\$	5,469,719	\$	22,651,753
LIABILITIES AND FUND BALANCES								
LIABILITIES: ACCOUNTS PAYABLE	\$	2,820,773	\$	_	\$	601,050	\$	3,421,823
OTHER LIABILITIES	Ψ	24,635	Ψ	-	Ψ	-	Ψ	24,635
DEFERRED REVENUES		2,431,089		-		706,366		3,137,455
TOTAL LIABILITIES		5,276,497		-		1,307,416		6,583,913
FUND BALANCES:								
RESERVED FOR: ENCUMBRANCES AND CONTINUING APPROPRIATIONS		1.543.151		_		_		1,543,151
PERPETUAL PERMANENT FUNDS		-		-		265,660		265,660
UNRESERVED DESIGNATED FOR SUBSEQUENT YEARS' EXPENDITURES UNDESIGNATED, REPORTED IN:		2,497,142		-		-		2,497,142
GENERAL FUND		5,288,496		-		-		5,288,496
SPECIAL REVENUE FUNDS CAPITAL PROJECTS FUNDS		-		2,576,748		4,316,716 (480,614)		6,893,464 (480,614)
PERMANENT FUNDS				-		60,541		(480,614) 60,541
TOTAL FUND BALANCES		9,328,789		2,576,748		4,162,303		16,067,840
TOTAL LIABILITIES AND FUND BALANCES	\$	14,605,286	\$	2,576,748	\$	5,469,719	\$	22,651,753

#### TOWN OF FOXBOROUGH, MASSACHUSETTS GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES FISCAL YEAR ENDED JUNE 30, 2009

	GENERAL	STA	BILIZATION	ONMAJOR ERNMENTAL FUNDS	GOV	TOTAL ERNMENTAL FUNDS
REVENUES:	 			 		
REAL ESTATE AND PERSONAL PROPERTY TAXES, NET OF TAX REFUNDS MOTOR VEHICLE EXCISE TAXES PENALTIES AND INTEREST ON TAXES	\$ 29,486,303 2,176,845 194,781	\$	- - -	\$ - - -	\$	29,486,303 2,176,845 194,781
INTERGOVERNMENTAL PAYMENTS IN LIEU OF TAXES CHARGES FOR SERVICES INVESTMENT INCOME CONTRIBUTIONS & DONATIONS DEPARTMENTAL AND OTHER	 14,865,787 2,148,127 - 273,869 - 2,298,825		- - 55,943 - -	 3,639,012 - 2,431,480 33,019 137,110 117,419		18,504,799 2,148,127 2,431,480 362,831 137,110 2,416,244
TOTAL REVENUES	 51,444,537		55,943	 6,358,040		57,858,520
EXPENDITURES:						
CURRENT: GENERAL GOVERNMENT PUBLIC SAFETY EDUCATION PUBLIC WORKS HUMAN SERVICES CULTURE & RECREATION EMPLOYEE BENEFITS STATE & COUNTY ASSESSMENTS DEBT SERVICE PRINCIPAL INTEREST TOTAL EXPENDITURES	 1,955,066 6,466,864 27,116,476 2,268,923 589,195 985,999 11,693,718 308,950 1,555,000 844,385 53,784,576			 43,835 496,726 4,412,041 501,221 20,843 222,394 771,571 - - 111,101 5,503 6,485,235		1,998,901 6,963,590 31,528,517 2,770,144 610,038 1,208,393 12,465,289 308,950 1,566,101 849,888 60,269,811
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(2,340,039)		55,943	(127,195)		(2,411,291)
OTHER FINANCING SOURCES (USES)						
OPERATING TRANSFERS IN OPERATING TRANSFERS OUT	 1,369,745 (112,786)		-	 112,786 (741,710)		1,482,531 (854,496)
TOTAL OTHER FINANCING SOURCES (USES)	 1,256,959			 (628,924)		628,035
NET CHANGE IN FUND BALANCES	(1,083,080)		55,943	(756,119)		(1,783,256)
FUND BALANCES AT BEGINNING OF YEAR	 10,411,869		2,520,805	 4,918,422		17,851,096
FUND BALANCES AT END OF YEAR	\$ 9,328,789	\$	2,576,748	\$ 4,162,303	\$	16,067,840

#### TOWN OF FOXBOROUGH, MASSACHUSETTS RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TOTAL FUND BALANCES TO THE STATEMENT OF NET ASSETS FISCAL YEAR ENDED JUNE 30, 2009

TOTAL GOVERNMENTAL FUND BALANCES		\$ 16,067,840
CAPITAL ASSETS (NET) USED IN GOVERNMENTAL ACTIVITIES ARE NOT FINANCIAL RESOURCES AND, THEREFORE, ARE NOT REPORTED IN THE FUNDS		61,231,509
ACCOUNTS RECEIVABLE ARE NOT AVAILABLE TO PAY FOR CURRENT-PERIOD EXPENDITURES AND, THEREFORE, ARE DEFERRED IN THE FUNDS		3,137,455
INTERNAL SERVICE FUNDS ARE USED BY MANAGEMENT TO ACCOUNT FOR EMPLOYEES' AND RETIREES' HEALTH INSURANCE, UNEMPLOYMENT, WORKMEN'S COMPENSATION AND BUILDING INSURANCE ACTIVITIES.		
THE ASSETS AND LIABILITIES OF THE INTERNAL SERVICE FUNDS ARE INCLUDED IN THE GOVERNMENTAL ACTIVITIES STATEMENT OF NET ASSETS		1,464,249
IN THE STATEMENT OF ACTIVITIES, INTEREST IS ACCRUED ON OUTSTANDING LONG-TERM DEBT, WHEREAS IN GOVERNMENTAL FUNDS INTEREST IS NOT REPORTED UNTIL DUE		(90,071)
LONG-TERM LIABILITIES ARE NOT DUE AND PAYABLE IN THE CURRENT PERIOD AND, THEREFORE, ARE NOT REPORTED IN THE GOVERNMENTAL FUNDS		
BONDS AND NOTES PAYABLE	(18,943,803)	
COMPENSATED ABSENCES	(1,086,409)	
POSTEMPLOYMENT BENEFITS	(3,916,566)	
LANDFILL POSTCLOSURE CARE COSTS	(740,000)	
NET EFFECT OF REPORTING LONG-TERM LIABILITIES		(24,686,778)
NET ASSETS OF GOVERNMENTAL ACTIVITIES		\$ 57,124,204
• • • • • • • • • • • • • • • • • • •		

#### TOWN OF FOXBOROUGH, MASSACHUSETTS RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF THE GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FISCAL YEAR ENDED JUNE 30, 2009

NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS		\$ (1,783,256)
GOVERNMENTAL FUNDS REPORT CAPITAL OUTLAYS AS EXPENDITURES. HOWEVER, IN THE STATEMENT OF ACTIVITIES THE COST OF THOSE ASSETS IS ALLOCATED OVER THEIR ESTIMATED USEFUL LIVES AND REPORTED AS DEPRECIATION EXPENSE.		
CAPITAL OUTLAY DEPRECIATION EXPENSE	2,683,632 (2,737,767)	
NET EFFECT OF REPORTING CAPITAL ASSETS		(54,135)
REVENUES IN THE STATEMENT OF ACTIVITIES THAT DO NOT PROVIDE CURRENT FINANCIAL RESOURCES ARE FULLY DEFERRED IN THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES. THEREFORE, THE RECOGNITION OF REVENUE FOR VARIOUS TYPES OF ACCOUNTS RECEIVABLE (I.E. REAL ESTATE AND PERSONAL PROPERTY, MOTOR VEHICLE EXCISE, ETC.) DIFFER BETWEEN THE TWO STATEMENTS. THIS AMOUNT REPRESENTS THE NET CHANGE IN DEFERRED REVENUE		(813,819)
THE ISSUANCE OF LONG-TERM DEBT (E.G., BONDS) PROVIDES CURRENT FINANCIAL RESOURCES TO GOVERNMENTAL FUNDS, WHILE THE REPAYMENT OF THE PRINCIPAL OF LONG- TERM DEBT CONSUMES THE FINANCIAL RESOURCES OF GOVERNMENTAL FUNDS. NEITHER TRANSACTION, HOWEVER, HAS ANY EFFECT ON NET ASSETS. ALSO, GOVERNMENTAL FUNDS REPORT THE EFFECT OF ISSUANCE COSTS, PREMIUMS, DISCOUNTS, AND SIMILAR ITEMS WHEN DEBT IS FIRST ISSUED, WHEREAS THESE AMOUNTS ARE DEFERRED AND AMORTIZED IN THE STATEMENT OF ACTIVITIES.		
DEBT SERVICE PRINCIPAL PAYMENTS	1,566,101	
NET EFFECT OF REPORTING LONG-TEM DEBT		1,566,101
SOME EXPENSES REPORTED IN THE STATEMENT OF ACTIVITIES DO NOT REQUIRE THE USE OF CURRENT FINANCIAL RESOURCES AND, THEREFORE, ARE NOT REPORTED AS EXPENDITURES IN THE GOVERNMENTAL FUNDS.		
NET CHANGE IN COMPENSATED ABSENCES ACCRUAL NET CHANGE IN POSTEMPLOYMENT BENEFITS ACCRUAL NET CHANGE IN LANDFILL POSTCLOSURE CARE ACCRUAL NET CHANGE IN ACCRUED INTEREST ON LONG-TERM DEBT	11,468 (3,916,566) 37,000 7,177	
NET EFFECT OF RECORDING LONG-TERM LIABILITIES		(3,860,921)
INTERNAL SERVICE FUNDS ARE USED BY MANAGEMENT TO ACCOUNT FOR HEALTH INSURANCE ACTIVITIES		
THE NET ACTIVITY OF INTERNAL SERVICE FUNDS IS REPORTED WITH GOVERNMENTAL ACTIVITIES		129,836
CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES		\$ (4,816,194)
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#### TOWN OF FOXBOROUGH, MASSACHUSETTS GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FISCAL YEAR ENDED JUNE 30, 2009

	BUDGETED AMOUNTS				
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL BUDGETARY AMOUNTS	VARIANCE OVER(UNDER)	
REVENUES:					
REAL ESTATE AND PERSONAL PROPERTY TAXES, NET OF TAX REFUNDS MOTOR VEHICLE EXCISE TAXES PENALTIES & INTEREST ON TAXES INTERGOVERNMENTAL PAYMENTS IN LIEU OF TAXES INVESTMENT INCOME DEPARTMENTAL AND OTHER	\$ 29,129,541 2,050,000 80,000 11,621,470 1,222,386 100,000 2,474,595	\$ 29,129,541 2,050,000 80,000 10,656,486 1,222,386 100,000 2,474,595	\$ 29,486,303 2,176,845 194,781 10,413,525 2,148,127 273,869 2,298,825	\$ 356,762 126,845 114,781 (242,961) 925,741 173,869 (175,770)	
TOTAL REVENUES	46,677,992	45,713,008	46,992,275	1,279,267	
EXPENDITURES:					
CURRENT: GENERAL GOVERNMENT PUBLIC SAFETY EDUCATION PUBLIC WORKS HUMAN SERVICES CULTURE & RECREATION EMPLOYEE BENEFITS STATE & COUNTY ASSESSMENTS DEBT SERVICE: PRINCIPAL INTEREST TOTAL EXPENDITURES	2,297,619 6,461,615 27,474,069 2,080,860 546,111 1,041,130 7,944,745 297,377 1,555,000 949,293 50,647,819	2,437,244 6,823,843 27,355,656 2,030,609 593,173 1,041,130 7,288,541 297,377 1,555,000 874,293 50,296,866	2,377,095 6,803,951 27,138,702 2,470,928 589,164 989,185 7,269,850 308,950 1,555,000 842,385 50,345,210	60,149 19,892 216,954 (440,319) 4,009 51,945 18,691 (11,573) - 31,908 (48,344)	
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(3,969,827)	(4,583,858)	(3,352,935)	1,230,923	
OTHER FINANCING SOURCES (USES):					
OPERATING TRANSFERS IN OPERATING TRANSFERS OUT	1,215,226 (112,786)	1,265,226 (112,786)	1,369,745 (112,786)	104,519	
TOTAL OTHER FINANCING SOURCES (USES)	1,102,440	1,152,440	1,256,959	104,519	
NET CHANGE IN FUND BALANCE	(2,867,387)	(3,431,418)	(2,095,976)	1,335,442	
BUDGETARY FUND BALANCE, BEGINNING OF YEAR	9,858,845	9,858,845	9,858,845		
BUDGETARY FUND BALANCE, END OF YEAR	\$ 6,991,458	\$ 6,427,427	\$ 7,762,869	\$ 1,335,442	

#### TOWN OF FOXBOROUGH, MASSACHUSETTS PROPRIETARY FUNDS STATEMENT OF NET ASSETS JUNE 30, 2009

	BUSINE	SS-TYPE ACTIVIT	IES - ENTERPRIS	E FUNDS	GOVERNMENTAL ACTIVITIES
ASSETS	WATER	SEWER	SANITATION	TOTAL	INTERNAL SERVICE FUNDS
CURRENT: CASH AND SHORT-TERM INVESTMENTS USER FEES, NET OF ALLOWANCE FOR UNCOLLECTIBLES: INTERGOVERNMENTAL	\$ 3,665,666 364,145 868,372	\$ 493,119 505,611 -	\$     543,214 21,156 	\$ 4,701,999 890,912 868,372	\$ 2,683,675 - -
TOTAL CURRENT ASSETS	4,898,183	998,730	564,370	6,461,283	2,683,675
NONCURRENT: CAPITAL ASSETS, NET OF ACCUMULATED DEPRECIATION OTHER ASSETS	11,542,532	1,780,026		13,322,558	
TOTAL NONCURRENT ASSETS	11,542,532	1,780,026		13,322,558	
TOTAL ASSETS	16,440,715	2,778,756	564,370	19,783,841	2,683,675
LIABILITIES					
CURRENT: ACCOUNTS PAYABLE HEALTH CLAIMS PAYABLE ACCRUED INTEREST COMPENSATED ABSENCES POSTEMPLOYMENT BENEFITS BONDS AND NOTES PAYABLE	685,938 - 29,442 18,255 22,240 522,983	6,598 - 2,698 2,028 5,560 120,350	37,050 - - - - - -	729,586 - 32,140 20,283 27,800 643,333	1,219,426 - - - -
TOTAL CURRENT LIABILITIES	1,278,858	137,234	37,050	1,453,142	1,219,426
NONCURRENT: COMPENSATED ABSENCES POSTEMPLOYMENT BENEFITS BONDS AND NOTES PAYABLE	56,857 52,348 8,415,050	6,318 13,087 1,101,365	- - -	63,175 65,435 9,516,415	
TOTAL NONCURRENT LIABILITIES	8,524,255	1,120,770		9,645,025	<u> </u>
TOTAL LIABILITIES	9,803,113	1,258,004	37,050	11,098,167	1,219,426
NET ASSETS					
INVESTED IN CAPITAL ASSETS, NET OF RELATED DEBT UNRESTRICTED	3,713,103 2,924,499	582,158 938,594	- 527,320	4,295,261 4,390,413	1,464,249
TOTAL NET ASSETS	\$ 6,637,602	\$ 1,520,752	\$ 527,320	\$ 8,685,674	\$ 1,464,249

#### TOWN OF FOXBOROUGH, MASSACHUSETTS PROPRIETARY FUNDS STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS FISCAL YEAR ENDED JUNE 30, 2009

	BUSI	NESS TYPE ACTIVIT	IES - ENTERPRISE F	UNDS	GOVERNMENTAL ACTIVITIES INTERNAL
	WATER	SEWER	SANITATION	TOTAL	SERVICE FUNDS
OPERATING REVENUES:					
CHARGES FOR SERVICES	\$ 2,844,754	\$ 915,299	\$ 986,463	\$ 4,746,516	\$ -
EMPLOYER CONTRIBUTIONS	-	-	-	-	4,112,089
EMPLOYEE CONTRIBUTIONS	-	-	-	-	2,441,843
DEPARTMENTAL AND OTHER	306,520	15,331		321,851	1,020,378
TOTAL OPERATING REVENUES	3,151,274	930,630	986,463	5,068,367	7,574,310
OPERATING EXPENSES:					
GENERAL SERVICES	1,838,260	959,736	931,605	3,729,601	-
DEPRECIATION	256,471	60,418	-	316,889	-
EMPLOYEE BENEFITS	-				7,474,401
TOTAL OPERATING EXPENSES	2,094,731	1,020,154	931,605	4,046,490	7,474,401
OPERATING INCOME (LOSS)	1,056,543	(89,524)	54,858	1,021,877	99,909
NON-OPERATING REVENUES (EXPENSES):					
INTERGOVERNMENTAL	22,239	65,983	-	88,222	-
INVESTMENT INCOME	64,275	14,661	14,359	93,295	29,927
INTEREST EXPENSE	(207,806)	(66,107)		(273,913)	
TOTAL NON-OPERATING REVENUES (EXPENSES), NET	(121,292)	14,537	14,359	(92,396)	29,927
INCOME (LOSS) BEFORE OPERATING TRANSFERS	935,251	(74,987)	69,217	929,481	129,836
OPERATING TRANSFERS:					
OPERATING TRANSFERS OUT	(496,325)	(59,758)	(71,952)	(628,035)	
CHANGE IN NET ASSETS	438,926	(134,745)	(2,735)	301,446	129,836
NET ASSETS AT BEGINNING OF YEAR	6,198,676	1,655,497	530,055	8,384,228	1,334,413
NET ASSETS AT END OF YEAR	\$ 6,637,602	\$ 1,520,752	\$ 527,320	\$ 8,685,674	\$ 1,464,249

#### TOWN OF FOXBOROUGH, MASSACHUSETTS PROPRIETARY FUNDS STATEMENT OF CASH FLOWS FISCAL YEAR ENDED JUNE 30, 2009

					GOVERNMENTAL ACTIVITIES	L
	BUS	INESS TYPE ACTIVIT	IES - ENTERPRISE	FUNDS	INTERNAL	—
					SERVICE	
CASH FLOWS FROM OPERATING ACTIVITIES:	WATER	SEWER	SANITATION	TOTAL	FUNDS	-
EMPLOYER CONTRIBUTIONS	\$-	\$-	\$-	\$-	\$ 4,112,089	;9
EMPLOYEE CONTRIBUTIONS	-	-	-	-	2,441,843	.3
RECEIPTS FROM CUSTOMERS AND USERS	3,144,533	944,332	1,007,164	5,096,029	1,020,377	7
PAYMENTS TO SUPPLIERS	(1,026,714		(906,935)	(2,962,175)	(7,327,000	0)
PAYMENTS TO EMPLOYEES	(703,808		(31,607)	(802,148)		
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	1,414,011	(150,927)	68,622	1,331,706	247,309	9
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:						
OPERATING TRANSFERS IN ( OUT)	(496,325	) (59,758)	(71,952)	(628,035)	-	
NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES	(496,325	) (59,758)	(71,952)	(628,035)		_
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:						
PROCEEDS FROM THE ISSUANCE OF BONDS AND NOTES	3,431,628		-	3,431,628	-	
PRINCIPAL PAYMENTS ON BONDS AND NOTES	(326,917	) (93,478)		(420,395)		
ACQUISITION AND CONSTRUCTION OF CAPITAL ASSETS	(3,769,798			(3,769,798)		
INTEREST EXPENSE	(174,494			(199,532)	-	
						_
NET CASH PROVIDED (USED) BY CAPITAL AND						
RELATED FINANCING ACTIVITIES:	(839,581	) (118,516)		(958,097)		—
CASH FLOWS FROM INVESTING ACTIVITIES:						
INTEREST RECEIVED	64,275	14,661	14,359	93,295	29,927	27
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES:	64,275		14,359	93,295	29,92	
	<u> </u>		·	. <u></u>	i	_
NET INCREASE (DECREASE) IN CASH AND SHORT TERM INVESTMENTS	142,380	(314,540)	11,029	(161,131)	277,236	6
CASH AND SHORT TERM INVESTMENTS - BEGINNING OF YEAR	3,523,286	807,659	532,185	4,863,130	2,406,439	19
CASH AND SHORT TERM INVESTMENTS - END OF YEAR	\$ 3,665,666	\$ 493,119	\$ 543,214	\$ 4,701,999	\$ 2,683,675	'5
						_
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:						
OPERATING INCOME (LOSS)	\$ 1,056,543	\$ (89,524)	\$ 54,858	\$ 1,021,877	\$ 99,909	19
ADJUSTMENTS TO RECONCILE OPERATING INCOME (LOSS)						
TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:						
DEPRECIATION	256,471	60,418	-	316,889	-	
(INCREASE) DECREASE IN ACCOUNTS RECEIVABLE	(6,740		20,701	27,663	-	
(INCREASE) DECREASE IN OTHER ASSETS	-	-	-	-	156,035	5
INCREASE (DECREASE) IN ACCOUNTS PAYABLE	26,162		(6,937)	(135,721)	-	
INCREASE (DECREASE) IN HEALTH CLAIMS PAYABLE	-	-	-		(8,635	5)
INCREASE (DECREASE) IN COMPENSATED ABSENCES PAYABLE	6,987	776	-	7,763	-	
INCREASE (DECREASE) IN POSTEMPLOYMENT BENEFITS	74,588			93,235		
TOTAL ADJUSTMENTS	357,468		13,764	309,829	147,400	10
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	\$ 1,414,011	\$ (150,927)	\$ 68,622	\$ 1,331,706	\$ 247,309	19

### TOWN OF FOXBOROUGH, MASSACHUSETTS FIDUCIARY FUNDS STATEMENT OF FIDUCIARY NET ASSETS JUNE 30, 2009

	PRIV PURP TRUST F	OSE	GENCY UNDS
ASSETS			
CASH AND SHORT-TERM INVESTMENTS INVESTMENTS	\$	27,207 32,645	\$ 349,781 -
TOTAL ASSETS		59,852	 349,781
LIABILITIES ACCOUNTS PAYABLE		-	16,835
OTHER LIABILITIES TOTAL LIABILITIES		<u> </u>	 332,946 349,781
NET ASSETS			
HELD IN TRUST FOR OTHER PURPOSES	\$	59,852	\$ -

## TOWN OF FOXBOROUGH, MASSACHUSETTS FIDUCIARY FUNDS STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS FISCAL YEAR ENDED JUNE 30, 2009

	PU	RIVATE RPOSE ST FUNDS
ADDITIONS:		
NET INVESTMENT INCOME (LOSS):		
INVESTMENT INCOME		(18,856)
DEDUCTIONS:		
EDUCATIONAL SCHOLARSHIPS		450
CHANGE IN NET ASSETS		(19,306)
NET ASSETS AT BEGINNING OF YEAR		79,158
NET ASSETS AT END OF YEAR	\$	59,852

## NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of the Town of Foxborough, Massachusetts (the Town) have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the more significant Town accounting policies:

## **A. Reporting Entity**

#### Primary Government

The Town is a municipal corporation that is governed by a five member Board of Selectmen (the Board). The Board is responsible for appointing a Town Manager whose responsibility is to manage the day to day operations. For financial reporting purposes, the Town has included all funds, organizations, account groups, agencies, boards, commissions and institutions. The Town has also considered all potential component units, blended or discretely presented, for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the basic financial statements to be misleading or incomplete. Blended component units, although legally separate entities, are, in substance, part of the government's operations and discretely presented in a separate column in the government-wide financial statements to emphasize that they are legally separate from the government. It has been determined that there are no component units (blended or discretely presented) for inclusion in the primary government's financial reporting entity.

### Joint Venture

Municipal joint ventures pool resources to share the costs, risks and rewards of providing services to their participants, the general public or others. The Town is a participant in the following joint venture:

Name	Purpose	Address	Annual Assessment
Southeast Regional Vocational School District	To provide vocational education	250 Foundry Street Easton, MA 02375	\$ 280,416

The Southeast Regional Vocational School District (the District) is governed by a ten (10) member school committee consisting of one (1) elected representative from each participating municipality. The Town is indirectly liable for debt and other expenditures of the District and is assessed annually for its share of the operating and capital costs. Separate financial statements may be obtained by writing to the Treasurer of the District at the above address. The Town has no equity interest in the joint venture.

#### **B.** Government-Wide and Fund Financial Statements

#### Government-Wide Financial Statements

The government-wide financial statements (i.e., statement of net assets and the statement of activities) report information on all of the non-fiduciary activities of the primary government. *Governmental activities*, which are primarily supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which are supported primarily by user fees and charges.

#### Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and displayed in a single column.

#### Major Fund Criteria

A fund is considered major if it is the primary operating fund of the Town or it meets the following criteria:

- a. If the total assets, liabilities, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least 10 percent of the corresponding element (assets, liabilities, etc.) for all funds of that category or type (total governmental or total enterprise funds), and
- b. If the total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

Internal service funds and fiduciary funds are reported by fund type.

### C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

### Government-Wide Financial Statements

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Real estate and personal property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include the following:

- a. *Charges to customers* or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.
- b. *Grants and contributions* that are restricted to meeting the operational requirements of a particular function or segment.
- c. *Grants and contributions* that are restricted to meeting the capital requirements of a particular function or segment.

Taxes and other items not identifiable as program revenues are reported as general revenues.

For the most part, the effect of interfund activity has been removed from the government-wide financial statements. Exceptions are charges between the general fund and the various enterprise funds. Elimination of these charges would distort the direct costs and program revenues reported for the functions affected.

## Fund Financial Statements

## Governmental Fund Financial Statements

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period.

Expenditures are recorded when the related fund liability is incurred, except for interest on general longterm debt which is recognized when due, and the non current portion of compensated absences, landfill post closure care costs, and other postemployment benefits which are recognized when the obligations are expected to be liquidated with current expendable available resources.

In applying the susceptible to accrual concept to intergovernmental revenues, there are essentially two types of revenues. In one, moneys must be expended on the specific purpose or project before any amounts will be paid to the Town; therefore, revenues are recognized based upon the expenditures incurred. In the other, moneys are virtually unrestricted and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria are met.

The Town considers property taxes as available if they are due and collected within 60 days after fiscal year-end. Licenses and permits, user charges, fines and forfeitures, and miscellaneous revenues are recorded as revenues when received. Investment earnings are recorded as earned.

The Town reports the following major governmental funds:

- ➤ The General fund is the primary operating fund of the Town. It is used to account for all financial resources, except those that are required to be accounted for in another fund.
- The Stabilization fund is a special revenue fund used to account for the accumulation of resources to provide general and/or capital reserves.
- The Nonmajor Governmental funds consist of other special revenue, capital projects and permanent funds that are aggregated and presented in the nonmajor governmental funds column on the governmental funds financial statements. The following describes the general use of these fund types:
  - The Special Revenue fund is used to account for the proceeds of specific revenue sources (other than permanent funds or capital projects funds) that are restricted by law or administrative action to expenditures for specified purposes.
  - The Capital Projects fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by enterprise and trust funds).
  - The Permanent fund is used to account for financial resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.

### **Proprietary Fund Financial Statements**

*Proprietary fund* financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The following major proprietary funds are reported:

- > The *Water Enterprise fund* is used to account for water activities.
- > The *Sewer Enterprise fund* is used to account for sewer activities.
- The Sanitation Enterprise fund is used to account for the operations of the trash collection activities.

Additionally, the following proprietary fund type is reported:

The Internal Service fund is used to account for the financing of services provided by one department to other departments or governmental units. This fund is used to account for risk financing activities related to health insurance and workers' compensation.

## Fiduciary Fund Financial Statements

*Fiduciary fund* financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held by the Town in a trustee capacity for others that cannot be used to support the governmental programs.

The following fiduciary fund types are reported:

- The Private-Purpose Trust fund is used to account for trust arrangements, other than those properly reported in the permanent fund (nonmajor governmental funds), under which principal and investment income exclusively benefit individuals, private organizations, or other governments.
- > The Agency fund is used to account for assets held in a purely custodial capacity.

### Government-Wide and Fund Financial Statements

For the government-wide financial statements, and proprietary and fiduciary fund accounting, all applicable Financial Accounting Standards Board (FASB) pronouncements issued on or prior to November 30, 1989, are applied, unless those pronouncements conflict with or contradict GASB pronouncements.

### **D.** Cash and Investments

### Government-Wide and Fund Financial Statements

Cash and short term investments are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. Investments are reported at fair value.

### **E.** Accounts Receivable

#### Government-Wide and Fund Financial Statements

The recognition of revenue related to accounts receivable reported in the government-wide financial statements and proprietary and fiduciary funds financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.

## Real Estate, Personal Property Taxes and Tax Liens

Real estate and personal property taxes are based on values assessed as of each January 1 and are normally due on the subsequent November 1 and May 1. Property taxes that remain unpaid after the respective due dates are subject to penalties and interest charges. By law, all taxable property in the Commonwealth must be assessed at 100% of fair market value. Once levied, which is required to be at least 30 days prior to the due date, these taxes are recorded as receivables in the fiscal year of levy. Based on the Town's experience, most property taxes are collected during the year in which they are assessed. Liening of properties on which taxes remain unpaid occurs annually. The Town ultimately has the right to foreclose on all properties where the taxes remain unpaid.

A statewide property tax limitation statute known as "Proposition 2 <sup>1</sup>/<sub>2</sub>" limits the amount of increase in property tax levy in any fiscal year. Generally, Proposition 2 <sup>1</sup>/<sub>2</sub> limits the total levy to an amount not greater than 2 <sup>1</sup>/<sub>2</sub> % of the total assessed value of all taxable property within the Town. Secondly, the tax levy cannot increase by more than 2 <sup>1</sup>/<sub>2</sub> % of the prior year's levy plus the taxes on property newly added to the tax rolls. Certain provisions of Proposition 2 <sup>1</sup>/<sub>2</sub> can be overridden by a Town-wide referendum.

Real estate receivables are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is not reported.

Personal property taxes cannot be secured through the lien process. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

### Motor Vehicle Excise

Motor vehicle excise taxes are assessed annually for each vehicle registered in the Town and are recorded as receivables in the fiscal year of the levy. The Commonwealth is responsible for reporting the number of vehicles registered and the fair values of those vehicles. The tax calculation is the fair value of the vehicle multiplied by \$25 per \$1,000 of value.

The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

### Water and Sewer

User fees are levied (monthly, quarterly and semi-annually) based on residential and commercial meter readings and are subject to penalties and interest if they are not paid by the respective due date. Water and sewer liens are processed in December of every year and included as a lien on the property owner's tax bill. Water and sewer charges and related liens are recorded as receivables in the fiscal year of the levy.

Since the receivables are secured via the lien process, these accounts are considered 100% collectible and therefore do not report an allowance for uncollectibles.

### Departmental and Other

Departmental and other receivables consist primarily of ambulance and title V receivables and are recorded as receivables in the fiscal year accrued. The allowance for uncollectible accounts for ambulance receivables is estimated based on historical trends and specific account analysis.

### Intergovernmental

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recognized as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recognized when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

### **F.** Inventories

### Government-Wide and Fund Financial Statements

Inventories of the governmental funds and the water, sewer and sanitation enterprise funds are recorded as expenditures at the time of purchase. Such inventories are not material in total to the basic financial statements, and therefore are not reported.

### **G.** Capital Assets

#### Government-Wide and Proprietary Fund Financial Statements

Capital assets, which include land, vehicles, buildings and improvements, capital improvements, machinery and equipment, software, infrastructure (e.g., water mains, sewer mains, roadways, and similar items), and construction in progress are reported in the applicable governmental or business-type activities column of the government-wide financial statements, and the proprietary fund financial statements. Capital assets are recorded at historical cost, or at estimated historical cost, if actual historical cost is not available. Donated capital assets are recorded at the estimated fair market value at the date of donation. Except for the capital assets of the governmental activities column in the government-wide financial statements, construction period interest is capitalized on constructed capital assets if material.

All purchases and construction costs in excess of \$25,000 are capitalized at the date of acquisition or construction, respectively, with expected useful lives of three years or greater.

Capital assets (excluding land and construction in progress) are depreciated on a straight-line basis. The estimated useful lives of capital assets are as follows:

Asset Class	Estimated Useful Life (in years)
Buildings and Improvements	10-40
Capital Improvements (other than buildings)	10-20
Machinery and Equipment	5-15
Vehicles	5-15
Infrastructure	40
Software	3-5

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized and are treated as expenses when incurred. Improvements are capitalized.

## Governmental Fund Financial Statements

Capital asset costs are recorded as expenditures in the fiscal year of purchase for the various funds.

## H. Interfund Receivables and Payables

During the course of its operations, transactions occur between and within individual funds that may result in amounts owed between funds.

### Government-Wide Financial Statements

Transactions of a buyer/seller nature between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of net assets as "internal balances".

#### Fund Financial Statements

Transactions of a buyer/seller nature between and within funds are not eliminated from the individual fund statements. Receivables and payables resulting from these transactions are classified as "Due from other funds" or "Due to other funds" on the balance sheet.

### I. Interfund Transfers

During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as operating transfers in and operating transfers out.

### Government-Wide Financial Statements

Operating transfers between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of activities as "Transfers, net".

### Fund Financial Statements

Operating transfers between and within funds are not eliminated from the individual fund statements and are reported as operating transfers in and operating transfers out.

## J. Deferred Revenue

Deferred revenue at the governmental fund financial statement level represents billed receivables that do not meet the available criterion in accordance with the current financial resources measurement focus and the modified accrual basis of accounting. Deferred revenue is recognized as revenue in the conversion to the government-wide (full accrual) financial statements.

## K. Net Assets and Fund Equity

Government-Wide Financial Statements (Net Assets)

Net assets are classified into three components:

- a. *Invested in capital assets, net of related debt* consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. *Restricted net assets* Consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

Net assets have been "restricted" for the following:

- *Streets* represent amounts committed by the Commonwealth of Massachusetts for the repair and/or construction of streets.
- *Permanent funds expendable* represents amounts held in trust for which the expenditures are restricted by various trust agreements.
- *Permanent funds nonexpendable* represents amounts held in trust for which only investment earnings may be expended.
- Other specific purposes represent restrictions placed on assets from outside parties.
- c. *Unrestricted net assets* All other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

### Fund Financial Statements (Fund Balances)

a. *Fund balances* consist of funds that are reserved for amounts, that are not available for appropriation, that are legally restricted by outside parties for a specific future use, and designations of fund balances that represent tentative management plans that are subject to change.

Fund balances have been reserved for the following:

- *Encumbrances and continuing appropriations* represents amounts obligated under purchase orders, contracts and other commitments for expenditures that are being carried over to the ensuing fiscal year.
- *Perpetual permanent funds* represent amounts held in trust for which only investment earnings may be expended.

Fund balances have been designated for the following:

- *Subsequent year's expenditures* represents amounts appropriated for the fiscal year 2010 operating budget.
- b. *Undesignated fund balances* all other fund balances that do not meet the definition of "reserved" or "designated."

## L. Long-term debt

#### Government-Wide and Proprietary Fund Financial Statements

Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net assets. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

#### Governmental Fund Financial Statements

The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.

### **M. Investment Income**

Excluding the permanent funds, investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Laws (*MGL*).

### **N.** Compensated Absences

Employees are granted sick and vacation leave in varying amounts. Upon retirement, termination or death, certain employees are compensated for unused sick and vacation leave (subject to certain limitations) at their then current rates of pay.

### Government-Wide and Proprietary Fund Financial Statements

The total amount to be paid in future years is presented in the government-wide and proprietary fund statement of net assets. The liability for vacation leave is based on the amount earned but not used; for sick leave, it is based on the amount accumulated at the balance sheet date (vesting method).

#### Governmental Fund Financial Statements

The portion of the liability related to unused sick and vacation time that has matured or is due as of June 30, 2009 is recorded in the governmental fund financial statement.

### **O.** Use of Estimates

#### Government-Wide and Fund Financial Statements

The preparation of the accompanying financial statements in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could vary from estimates that were used.

#### P. Total Column

#### Government-Wide Financial Statements

The total column presented on the government-wide financial statements represents consolidated financial information.

#### Fund Financial Statements

The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not comparable to the consolidated financial information.

### NOTE 2 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

### A. Budgetary Basis of Accounting

Pursuant to Chapter 44, Section 32 of the Massachusetts General Laws, the Town adopts an annual budget for the general fund. The budgets for all departments and operations of the Town, except that of the public schools, are prepared under the direction of the Town Manager. The School Department budget is prepared under the direction of the School Committee. The level of expenditures may not legally exceed appropriations for each department or undertaking in the following categories: (1) salaries and wages; (2) ordinary maintenance; and (3) capital outlays.

The majority of appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year. These carryforward articles, not encumbrances, are included as part of the subsequent fiscal year's original budget.

Original and supplemental appropriations are enacted upon by a Town Meeting vote. Management may not amend the budget without seeking the approval of the governing body. The Town's Advisory Committee can legally transfer funds from its reserve fund to other appropriations within the budget without seeking Town Meeting approvals. Also, as per Chapter 77 of the Acts 2007, the Town Manager with the concurrence of the Advisory Committee can make transfers in accordance with the limitations of this state statute. The original fiscal year 2009 approved budget authorized \$50,107,616 in current year appropriations and other amounts to be raised and \$540,203 in articles carried forward from previous fiscal years. Supplemental appropriations of \$539,031 were approved at two Special Town Meetings for fiscal year 2009. The Final budget for intergovernmental revenue was reduced by \$889,984 due to state aid reductions. Correspondingly, the education and group health insurance budgets were reduced by \$889,984. In order to offset this state aid reduction, the Town received a federal American Recovery and Reinvestment grant for \$889,984. This grant was used to replace the expenditure budget cuts for education and group life insurance.

The Finance Director has the responsibility to ensure that budgetary controls are maintained and monitored through the accounting system.

### B. Budgetary – GAAP Reconciliation

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary-basis to GAAP-basis results for the general fund for the fiscal year ended June 30, 2009, is presented below:

Net change in fund balance - budgetary basis	\$ (2,095,976)
Basis of accounting differences:	
Increase in revenue for on-behalf payments - MTRS	4,452,261
Increase in expenditures for on-behalf payments - MTRS	(4,452,261)
Adjustment for Current Year Encumbrances	493,401
Adjustment for Current Year Articles	939,354
Adjustment for expenditures from prior year encumbrances	(419,859)
Not show so in fund halance. CAAD hasis	¢ (1.092.090)
Net change in fund balance - GAAP basis	\$ (1,083,080)

### C. Excess of Expenditures over Appropriations

For the fiscal year ended June 30, 2009, actual expenditures exceeded appropriations for the snow and ice expenditures account. These over-expenditures will be funded by available funds during fiscal year 2010, as is allowed by Massachusetts General Laws (**MGL**).

### D. Deficit Fund Balance

An immaterial fund deficit exists within the capital projects fund. This deficit will be eliminated through subsequent fiscal year bond and/or grant proceeds during fiscal year 2010.

### NOTE 3 – DEPOSITS AND INVESTMENTS

State and local statutes place certain limitations on the nature of deposits and investments available to the Town. Deposits (including demand deposits, term deposits and certificates of deposit) in any one financial institution may not exceed certain levels unless collateralized by the financial institutions involved.

### Deposits

• Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of bank failure, the Town's deposits may not be returned. Massachusetts General Law Chapter 44, Section 55, limits the deposits "in a bank or trust company, or banking company to an amount not exceeding sixty percent (60%) of the capital and surplus of such bank or trust company or banking company, unless satisfactory security is given to it by such bank or trust company or banking company for such excess."

The Town does not have a formal deposit policy for custodial credit risk.

The Town carries deposits that are fully insured by the Federal Deposit Insurance Corporation (FDIC), the Depositor's Insurance Fund (DIF) or collateralized with securities held by the Town or the Town's agent in the Town's name. The Town also carries deposits that are uninsured, uncollateralized, or collateral held by the pledging bank's trust department not in the Town's name.

The following table illustrates how much of the Town's bank deposits are insured or collateralized, and how much of the Town's bank deposits are uninsured, uncollateralized, or collateral held by the pledging bank's trust department not in the Town's name as of June 30, 2009:

Total bank balances		\$28,031,052
Bank balances covered by deposit insurance Federal Deposit Insurance Corporation (FDIC) Depositor's Insurance Fund (DIF)	1,369,192	
Total bank balances covered by deposit insurance		1,369,192
Balances subject to custodial credit risk		
Bank balances collateralized with securities held by the pledging financial institutions trust department or agent but not in the Town's name	-	
Bank balances uninsured & uncollateralized	26,661,860	
Total bank balances subject to custodial credit risk		26,661,860
Total bank balances		\$28,031,052

On October 3, 2009, FDIC deposit insurance temporarily increased from \$100,000 to \$250,000 per depositor through December 31, 2009. On May 20, 2009, the temporary increase in coverage was extended through December 31, 2013.

#### Investments

Investments can also be made in securities issued by or unconditionally guaranteed by the U.S. government or agencies that have a maturity of less than one year from the date of purchase, repurchase agreement guaranteed by the U.S. government or agencies that have a maturity of less than one year from the date of purchase, repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase, and units in the Massachusetts Municipal Depository Trust (MMDT). The Treasurer of the Commonwealth of Massachusetts oversees the financial management of the MMDT, a local investment pool for cities, towns, and other state and local agencies within the Commonwealth. The Town's fair value of its investment in MMDT represents their value of the pool's shares. The Town's Trust Funds have expanded investment powers including the ability to invest in equity securities, corporate bonds, annuities and other specified investments.

The composition of the Town's bank recorded deposits and investments fluctuates depending primarily on the timing of property tax receipts, proceeds from borrowings, collections of state and federal aid, and capital outlays throughout the year.

As of June 30, 2009, the Town had the following investments:

Investment type	Fa	air value
Other Investments		
Common Stocks	\$	32,645

### • Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. For short-term investments that were purchased using surplus revenues, Massachusetts General Law Chapter 44, Section 55, limits the Town's investments to the top rating issued by at least one nationally recognized statistical rating organization (NRSROs). Presented below is the actual rating as of year end for each investment type of the Town.

Investment type	M inimum Legal Rating	npt from sclosure
Other Investments		
Common Stocks	N/A	\$ 32,645

### • Custodial Credit Risk

For an investment, this is the risk that, in the event of a failure by the counterparty, the Town will not be able to recover the value of its investments or collateral security that are in possession of an outside party. Of the investments in equity securities listed above, the Town has no custodial credit risk exposure because the related equity securities are registered in the Town's name and held by the counterparty. The Town does not have an investment policy for custodial credit risk.

• Interest Rate Risk

Interest rate risk is the risk of changes in market interest rates which will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the risk of its fair value changing with the market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

• Concentration of Credit Risk

The Town places no limit on the amount the government may invest in any one issuer. The Town did not have any investments in any one issuer (other than common stocks) that represented 5% or more of total investments.

### **NOTE 4 – RECEIVABLES**

The receivables at June 30, 2009 for the Town's individual major and nonmajor governmental funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	Gross	for	Net
Receivables	Amount	Uncollectibles	Amount
Real estate taxes	\$ 536,562	\$ -	\$ 536,562
Personal property taxes	42,910	(30,293)	12,617
Real estate and personal property taxes	579,472	(30,293)	549,179
Tax liens	575,547	-	575,547
Motor vehicle excise taxes	156,126	(47,261)	108,865
Departmental and other	249,143	(65,547)	183,596
Intergovernmental	1,996,225		1,996,225
	<b>•</b> • • • • • • • •	<b>•</b> (112 101)	<b>*</b> • • • • • • • •
	\$ 3,556,513	\$ (143,101)	\$ 3,413,412

Receivables:	Gross Amount				for	Net Amount	
Water							
User fees	\$	364,145	\$	-	\$	364,145	
Inter governmental		868,372		-		868,372	
Sewer							
User fees		505,611		-		505,611	
Sanitation							
User fees		21,156				21,156	
Total	\$	1,759,284	\$	-	\$	1,759,284	

The receivables at June 30, 2009, for the enterprise funds consist of the following:

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with revenues that have been received, but not yet earned. At the end of the current fiscal year, the various components of deferred revenue reported in the governmental funds were as follows:

#### Deferred Revenue Analysis

Receivable Type:	General Fund		
Property Taxes	\$ 415,568	\$ -	\$ 415,568
Tax Liens	575,547	-	575,547
Motor vehicle excise taxes	108,865	-	108,865
Departmental and other	-	183,596	183,596
Intergovernmental	1,331,109	522,770	1,853,879
Total	\$ 2,431,089	\$ 706,366	\$ 3,137,455

# **NOTE 5 – CAPITAL ASSETS**

Capital asset activity for the fiscal year ended June 30, 2009, was as follows:

Governmental Activities:	Beginning Balance	Increases	Decreases & Increases Reclassifications	
Capital assets not being depreciated:				
Land	\$ 6,461,525	\$ -	\$ -	\$ 6,461,525
Construction in progress		752,099		752,099
Total capital assets not being depreciated	6,461,525	752,099		7,213,624
Capital assets being depreciated:				
Buildings and improvements	61,433,109	209,276	-	61,642,385
Capital improvements (other than buildings)	125,216	42,749	-	167,965
Machinery and equipment	1,655,851	359,320	-	2,015,171
Vehicles	7,079,558	633,472	(195,906)	7,517,124
Software	468,337	76,849	-	545,186
Infrastructure	15,257,372	609,867		15,867,239
Total capital assets being depreciated	86,019,443	1,931,533	(195,906)	87,755,070
Less accumulated depreciation for:				
Buildings and improvements	(20,446,918)	(1,415,899)	-	(21,862,817)
Capital improvements (other than buildings)	(60,009)	(12,429)	-	(72,438)
Machinery and equipment	(869,409)	(252,282)	-	(1,121,691)
Vehicles	(4,795,569)	(553,055)	195,906	(5,152,718)
Software	(69,335)	(101,352)	-	(170,687)
Infrastructure	(4,954,084)	(402,750)		(5,356,834)
Total accumulated depreciation	(31,195,324)	(2,737,767)	195,906	(33,737,185)
Total capital assets being depreciated, net	54,824,119	(806,234)		54,017,885
Total governmental activities capital assets, net	\$ 61,285,644	\$ (54,135)	\$ -	\$ 61,231,509

Business-Type Activities:	Beginning Balance	Increases	Decreases & Increases Reclassifications	
Capital assets not being depreciated:				
Land	\$ 692,282	\$ -	\$ -	\$ 692,282
Construction in progress	1,121,854	4,144,283		5,266,137
Total capital assets not being depreciated	1,814,136	4,144,283		5,958,419
Capital assets being depreciated:				
Buildings and improvements	655,300	-	-	655,300
Machinery and equipment	516,532	183,442	-	699,974
Vehicles	170,933	23,466	-	194,399
Infrastructure	11,233,285			11,233,285
Total capital assets being depreciated	12,576,050	206,908		12,782,958
Less accumulated depreciation for:				
Buildings and improvements	(655,300)	-	-	(655,300)
Machinery and equipment	(374,209)	(27,743)	-	(401,952)
Vehicles	(53,814)	(31,033)	-	(84,847)
Infrastructure	(4,018,607)	(258,113)		(4,276,720)
Total accumulated depreciation	(5,101,930)	(316,889)		(5,418,819)
Total capital assets being depreciated, net	7,474,120	(109,981)		7,364,139
Total business-type activities capital assets, net	\$ 9,288,256	\$ 4,034,302	<u>\$                                    </u>	\$13,322,558

Governmental Activities:	
General government	\$ 108,641
Public safety	691,658
Education	1,377,107
Public works	533,060
Human services	17,125
Culture and recreation	 10,176
Total depreciation expense - governmental activities	\$ 2,737,767
Business-Type Activities:	
Water	\$ 256,471
Sewer	60,418
Sanitation	 -
Total depreciation expense - business-type activities	\$ 316,889

Depreciation expense was charged to functions/programs of the primary government as follows:

### **NOTE 6 – INTERFUND TRANSFERS**

Interfund transfers for the fiscal year ended June 30, 2009, are summarized as follows:

	Operating Transfers In:						_
			N	onmajor			
		General	Gov	vernmental			
Operating Transfers Out:		Fund Funds			Total		
Nonmajor Governmental Funds	\$	741,604	\$	-	\$	741,604	(1)
Nonmajor Governmental Funds		106		-		106	(4)
Water Enterprise Fund		496,325		-		496,325	(2)
Sewer Enterprise Fund		59,758		-		59,758	(2)
Sanitation Enterprise Fund		71,952		-		71,952	(2)
General Fund		-		112,786		112,786	(3)
Total	\$	1,369,745	\$	112,786	\$	1,482,531	=

(1) Represents budgeted transfer to supplement the operating budget.

(2) Represents budgeted transfers from the various enterprise funds to the general fund.

(3) Represents budgeted transfer from the General Fund.

(4) Represents other transfers.

### NOTE 7 – SHORT-TERM FINANCING

Under state law, and with the appropriate authorization, the Town is authorized to borrow funds on a temporary basis as follows:

- To fund current operations prior to the collection of revenues by issuing revenue anticipation notes (RANS).
- To fund grants prior to reimbursement by issuing grant anticipation notes (GANS).
- To fund Capital project costs incurred prior to selling permanent debt by issuing bond anticipation notes (BANS).
- To fund current project costs and other approved expenditures incurred, that are anticipated to be reimbursed by the Commonwealth, through the issuance of State Aid anticipation notes (SAANS).

Short-term loans are general obligations of the Town and maturity dates are governed by statute. There was no short-term financing activity during fiscal year 2009.

#### NOTE 8 – LONG-TERM DEBT

The Town is subject to a dual-level, general debt limit: the normal debt limit and the double debt limit. Such limits are equal to 5% and 10%, respectively, of the valuation of taxable property in the Town as last equalized by the Commonwealth's Department of Revenue. Debt may be authorized up to the normal debt limit without state approval. Authorizations under the double debt limit, however require the approval of the Commonwealth's Emergency Finance Board. Additionally, there are many categories of general long-term debt which are exempt from the debt limit but are subject to other limitations.

The following is a summary of the changes in long-term debt for the year ended June 30, 2009:

#### **Bonds and Notes Payable Schedule - Governmental Funds**

Project	Interest Rate (%)	Outstanding at June 30, 2008	Issued	Redeemed	Outstanding at June 30, 2009
School - Igo Elementary	5.10	\$ 735,000	\$ -	\$ 245,000	\$ 490,000
Title V	0.00	99,904	-	11,101	88,803
Landfill Closure	5.49	1,330,000	-	115,000	1,215,000
Senoir Center	5.38	305,000	-	35,000	270,000
Land Acquisition	5.13	30,000	-	10,000	20,000
School - Ahern Middle	3.55	1,025,000	-	75,000	950,000
Land Acquisition - Mill St.	4.75	1,200,000	-	75,000	1,125,000
School & Vehicles	3.84	3,902,000	-	262,000	3,640,000
Public Safety/Fire engines	3.84	7,463,000	-	488,000	6,975,000
Public Safety Building	4.02	4,285,000	-	230,000	4,055,000
Public Works	3.84	135,000		20,000	115,000
Total		\$ 20,509,904	\$ -	\$ 1,566,101	\$ 18,943,803

The annual debt service requirements for principal and interest for Governmental bonds and notes outstanding at June 30, 2009 are as follows:

Fiscal Year	Principal	Interest	Total	
2010	\$ 1,566,101	\$ 767,562	\$ 2,333,663	
2011	1,521,100	705,617	2,226,717	
2012	1,266,100	649,711	1,915,811	
2013	1,261,101	600,447	1,861,548	
2014	1,256,100	546,949	1,803,049	
2015-2019	5,803,301	1,969,879	7,773,180	
2020-2024	4,980,000	825,949	5,805,949	
2020-2024	4,980,000	\$ 6,131,776	5,805,949	
2025-2027	1,290,000		1,355,662	
Total	\$ 18,943,803		\$ 25,075,579	

Project	Interest Rate (%)	Outstanding at June 30, 2008	Issued	Redeemed	Outstanding at June 30, 2009
Sewer	Var.	\$ 262,377	\$ -	\$ 25,944	\$ 236,433
Sewer	Var.	60,898	-	5,382	55,516
Sewer	Var.	806,493	-	56,727	749,766
Sewer	5.10	40,000	-	20,000	20,000
Sewer	3.86	170,000	-	10,000	160,000
Water	2.00	-	4,300,000	-	4,300,000
Land Acquisition - Water	2.77	50,000	-	10,000	40,000
Water Reuse	3.63	1,720,000	-	115,000	1,605,000
Water	3.64	2,700,000	-	180,000	2,520,000
Water	Var.	467,299	-	24,991	442,308
Water	Var.	32,147		1,422	30,725
Total		\$ 6,309,214	\$ 4,300,000	\$ 449,466	\$ 10,159,748

# **Bonds and Notes Payable Schedule - Water and Sewer Enterprise Funds**

The annual debt service requirements for principal and interest for water and sewer enterprise fund bonds and notes outstanding at June 30, 2009 are as follows:

Fiscal Year	Principal	Interest	Total
2010	\$ 643,333	\$ 306,871	\$ 950,204
2011	613,553	295,890	909,443
2012	623,000	278,034	901,034
2013	628,432	258,920	887,352
2014	629,268	235,062	864,330
2015-2019	3,189,912	828,666	4,018,578
2020-2024	2,585,344	304,366	2,889,710
2025-2029	1,246,906	63,235	1,310,141
Total	\$10,159,748	\$ 2,571,044	\$ 12,730,792

#### Loans Authorized and Unissued

As of June 30, 2009, the Town has loans authorized and unissued as follows:

Description	Date Authorized	Amount
Conservation - Land Acquisition Water - Land Acquisition School Renovation	5/13/1986 5/14/1990 5/14/2009	\$ 130,000 70,000 19,887,694
Total		\$20,087,694

#### **Massachusetts School Building Authority Reimbursements**

Chapter 645 of the Act of 1948 as amended ("Chapter 645") created a statewide school building assistance program. Pursuant to this program, cities and towns issued bonds for eligible school building projects and were reimbursed over a period of years by the Commonwealth according to a statutory percentage for such city or town.

Legislation enacted as part of the Commonwealth's Fiscal 2001 budget repealed 645 and created a new school building assistance program codified as Chapter 70B of the Massachusetts General Laws. Among other changes, the new program includes grants for alternatives to construction and calculates grants for each project based on a number of factors. The new legislation does not affect the reimbursement percentages for bonds previously issued under Chapter 645, and the grants for certain "grandfathered" projects will be based on the statutory percentages provided for in Chapter 645.

The Town has been approved for a 68% percent state school construction grant through the Massachusetts School Building Authority (MSBA) to cover eligible project costs, including debt service associated with the financing of these projects, subject to annual appropriation by the state legislature. The Town received \$665,555 from scheduled annual payments in FY 2009 from the MSBA for completed school construction projects.

### **Changes in Long-term Liabilities**

The following is a summary of changes in long-term liabilities for the year ended June 30, 2009:

Governmental Activities:	Beginning Balance	Additions	Reductions	Ending Balance	Current Portion
Bonds and notes payable Compensated absences Postemployment Benefits Landfill postclosure care costs	\$ 20,509,904 1,097,877 - 777,000	\$ - - 3,916,566 -	\$ (1,566,101) (11,468) - (37,000)	\$ 18,943,803 1,086,409 3,916,566 740,000	\$ 1,566,101 426,029 1,058,187 37,000
Total governmental activities long-term liabilities	\$ 22,384,781	\$ 3,916,566	\$ (1,614,569)	\$ 24,686,778	\$ 3,087,317
Business-Type Activities:	Beginning Balance	Additions	Reductions	Ending Balance	Current Portion
Bonds and notes payable Compensated absences Postemployment Benefits	\$ 6,309,214 75,694 -	\$ 4,300,000 7,764 93,235	\$ (449,466) - -	\$ 10,159,748 83,458 93,235	\$ 643,333 20,283 27,800
Total business-type activities long-term liabilities	\$ 6,384,908	\$ 4,400,999	\$ (449,466)	\$ 10,336,441	\$ 691,416

The governmental activities long-term liabilities are generally liquidated by the general fund.

### **Overlapping Debt**

The Town pays assessments under formulas which include debt service payments to other governmental agencies providing services to the Town, (commonly referred to as overlapping debt). The following summary sets forth the long-term debt of such governmental agencies and the estimated share being financed by the Town as of June 30, 2009:

	Total Long	al Long- Town's		Town's
	Term Deb	t Estimated	]	Indirect
Agency	Outstandin	g Share	Debt	
Norfolk County	\$ 1,000,0	00 2.272%	\$	22,720

# Conduit Debt

On June 30, 2000, the Town issued \$69,810,000 in Foxborough Stadium Infrastructure Improvement Bonds. The Bonds are issued pursuant to Chapter 16 of the Acts of 1999 of the Commonwealth of Massachusetts and the Trust Indenture dated as of June 1, 2000. The bonds are payable solely from the trust assets, consisting of assigned rights to receive contract assistance payments from the Commonwealth of Massachusetts under the contract in an amount sufficient to pay the principal of, premium, if any, and interest on the Bonds, and other funds specifically pledged for the payment of the Bonds under the Trust Indenture. The Bonds are not a general obligation of the Town or the Commonwealth of Massachusetts. The contract assistance agreement is a general obligation of the Commonwealth of Massachusetts for which the full faith and credit of the Commonwealth of Massachusetts is pledged for the benefit of the Town. As of June 30, 2009, the total amount of conduit debt outstanding was \$54,525,000.

# NOTE 9 – STABILIZATION FUND

At June 30, 2009, \$2,576,748 has been set aside in the stabilization fund, which is classified as a major fund in the governmental funds financial statements. The stabilization fund balance can be used for general and/or capital purposes as approved by Town Meeting vote.

# NOTE 10 – RISK FINANCING

The Town is exposed to various risks of loss related to torts; theft of, damage to or destruction of assets; errors and omissions; injuries to employees; employee's health and life; and natural disasters.

Buildings are insured against fire, theft, and natural disaster (except for losses due to flood or earthquake) to the extent that losses exceed \$1,000 per incident. Buildings are insured against flood and earthquake damage, to the extent that losses exceed \$50,000 per incident.

The Town's workers compensation program is premium-based. The policy is limited to Massachusetts Statutory Benefits.

The Town is insured for general liability; however, Chapter 258 of the Massachusetts General Laws limits the Town's liability to a maximum of \$100,000 per claim in all matters except in actions relating to federal civil rights, eminent domain and breach of contract. Such claims are charged to the general fund. There were no such claims in 2009.

The Town has a variety of self-insured contributory health care options. There are 636 employees and retirees who participate in the Town's health care programs. Stop loss insurance is carried on all self-insured health care claims in excess of \$75,000 individually. The Town contributes 50% of the costs for the full indemnity plan and supplementary Medicare insurance. The Town contributes 70% of the costs for managed care costs. The amount of claim settlements has not exceeded insurance coverage in any of the previous three fiscal years.

The Town's health insurance activities are accounted for in the internal service fund where revenues are recorded when earned and expenses are recorded when the liability is incurred. Liabilities for self-insured claims are reported when it is probable that a loss has been incurred and the amount can be reasonably estimated. These losses include an estimate of claims that have been incurred but not recorded. As of June 30, 2009 and June 30, 2008, the only such liabilities are those related to the Town's self-insured health care program. The Town established a liability based on historical trends for the previous fiscal years. Changes in the self-insured liability account in fiscal year 2009 and 208 were as follows:

	Healthcare		
	2009	2008	
Liability at beginning of fiscal year Claims incurred for current fiscal year and	\$ 1,228,061	\$ 1,236,625	
Changes in provisions for prior year Claims payments for current fiscal year	6,946,405 (6,955,040)	6,181,745 (6,190,309)	
Liability at end of fiscal year	\$ 1,219,426	\$ 1,228,061	

### NOTE 11. POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS

GASB Statement No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions, requires the following disclosures with regard to the retiree medical, dental, and life insurance benefits:

*Plan Description.* The Post Retirement Benefits Plan of the Town of Foxborough (The Plan) is a single-employer defined benefit healthcare plan administered by the Town of Foxborough. The Plan provides medical, dental and life insurance benefits to eligible retirees and their spouses. Town meeting vote is the authority to establish and amend benefit provisions to the Town. The Town has accepted various sections of Massachusetts General laws Chapter 32B to provide <sup>1</sup>/<sub>2</sub> of the premium cost of retirees' health and life insurance costs.

*Funding Policy.* The contribution requirements of plan members and the Town are established and may be amended by local by-law. The required contribution is based on projected pay-as-you-go financing requirements. For Fiscal Year 2009, the estimated total Town premiums plus implicit costs for the retiree medical program are \$1,085,987.

Annual OPEB Cost and Net OPEB Obligation. The Town's annual other postemployment benefit (OPEB) cost (expense) is calculated based on the *annual required contribution of the employer (ARC)*, an amount actuarially determined in accordance with the parameters of GASBS No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The following table shows the components of the Town's annual OPEB cost for the fiscal year, the amount actually contributed to the plan, and changes in the Town's net OPEB obligation to the plan:

Annual required contribution	\$ 5,095,788	
Interest on net OPEB obligation	-	
Adjustment to annual required contribution (ARC)	-	
Annual OPEB cost (expense)	5,095,788	
Contributions made	1,085,987	
Increase in net OPEB obligation	4,009,801	
Net OPEB obligation - beginning of year	-	
Net OPEB obligation - end of year	\$ 4,009,801	

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for 2009 and the two preceding years were as follows:

Fiscal Year Ended	Annual OPEB Cost	Percentage of Annual OPEB Cost Contributed	Net OPEB Obligation
6/30/2007	N/A	N/A	N/A
6/30/2008	N/A	N/A	N/A
6/30/2009	\$ 5,095,788	21.31%	\$ 4,009,801

*Funded Status and Funding Progress.* As of June 30, 2009, the most recent actuarial valuation date, the plan was 0.0% funded. The actuarial accrued liability for benefits was \$62.192 million, and the actuarial value of assets was \$0.0 million, resulting in an unfunded actuarial accrued liability (UAAL) of \$62.192 million. The covered payroll (annual payroll of active employees covered by the plan) was \$29.237 million, and the ratio of the UAAL to the covered payroll was 212.7%.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Actuarial Methods and Assumptions. Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the June 30, 2009, actuarial valuation, the projected unit credit actuarial cost method was used. Under this method, the normal cost and actuarial liability are both based on an accrual of projected benefits over the period for which benefits are accrued. The normal cost is the actuarial present value of one year's benefit accrual on this basis. The actuarial accrued liability is the actuarial present value of the projected benefit times the ration of past service to total service. The actuarial assumptions included a 3.50% investment rate of return (net of administrative expenses), which is a blended rate of the expected long-term investment returns on plan assets and on the employer's own investments calculated based on the funded level of the plan at the valuation date, and an annual healthcare cost trend rate of 8.50% percent graded down to 5.00% over seven years. The actuarial value of assets was determined using market value. The UAAL is being amortized as a level dollar amount over 30 years at transition. The remaining amortization period at July 1, 2008, was 30 years.

### NOTE 12 – PENSION PLAN

#### A. Plan Descriptions

The Town contributes to the Norfolk County Contributory Retirement System (the "System"), a cost sharing, multiple-employer, defined benefit pension plan administered by the Norfolk County Retirement Board. Substantially all employees are members of the "System" except for public school teachers and certain school administrators who are members of the Massachusetts Teachers' Retirement System (MTRS) to which the Town does not contribute.

The "System" and the MTRS are contributory defined benefit plans and membership in both the "System" and the MTRS is mandatory upon commencement of employment for all permanent, full-time employees. The "System" and the MTRS provide retirement, disability and death benefits to plan members and beneficiaries.

Chapter 32 of the Massachusetts General Laws assigns authority to establish and amend benefit provisions of the plan, and grant cost-of-living increases, to the State legislature. The "System" issues a publicly available financial report, which can be obtained through the Commonwealth of Massachusetts, Public Employee Retirement Administration Commission ("PERAC"), One Ashburton Place, Boston, Massachusetts 02108.

### B. Funding Policies

### Norfolk County Contributory Retirement System

Plan members are required to contribute to the "System" at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the "System", its share of the remaining system-wide, actuarially determined, contribution plus administration costs, which are apportioned among the employers, based on active covered payroll. The Commonwealth of Massachusetts reimburses the "system" for a portion of the benefit payments for the cost of living increases. The contributions to the "System" for years ended June 30, 2009, 208, and 2007 were \$1,895,766, \$1,630,866, and \$1,594,152, respectively, which were equal to its required contributions for each of these years.

#### Massachusetts Teachers' Retirement System

Plan members (at varying rates of annual covered compensation) and the Commonwealth of Massachusetts fund contributions to the MTRS. The Commonwealth of Massachusetts contributed "onbehalf" payments to the MTRS totaling \$4,452,261 for fiscal year 2009. In accordance with GASB Statement No. 24, these on-behalf" payments have been recorded in the general fund as intergovernmental revenues and pension expenditures.

### NOTE 13 – COMMITMENTS AND CONTINGENCIES

The Town participates in a number of federal award programs. Although the grant programs have been audited in accordance with the provisions of the Single Audit Act Amendments of 1996 through June 30, 2009, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although it is believed the amount, if any, would not be material.

The Town's landfill was closed in 1997 by order of the Department of Environmental Protection (DEP). The DEP approved the capping construction of the landfill site in 1998. The Town is responsible for postclosure monitoring of the site for thirty years (20 years remaining), and the estimated liability has been recorded in the Statement of Net Assets, Governmental Activities. The \$740,000 reported as landfill postclosure liability at June 30, 2009 is based on what it would cost to perform all post-closure care costs at June 30, 2009. Actual costs may be higher due to inflation, changes in technology or changes in regulations.

Various legal actions and claims are pending. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2009, cannot be ascertained, management believes any resulting liability should not materially affect the financial position at June 30, 2009.

### NOTE 14 – PRIOR PERIOD RECLASSIFICATION

The Governmental Funds have been restated to reflect the reclassification of the Major Joint Public Safety Building Fund to the nonmajor Governmental Funds as of June 30, 2008.

Description	Nonmajor overnmental Funds	Pu	lajor Joint blic Safety ilding Fund
Balances at June 30, 2008, as previously reported	\$ 4,776,699	\$	141,723
To Reclassify Funds from the Major Joint Public Safety Building to the Nonmajor Governmental Funds	 141,723		(141,723)
Balances at June 30, 2008 as restated	\$ 4,918,422	\$	-

### NOTE 15 – SUBSEQUENT EVENTS

On September 1, 2009, the Town issued \$10,400,000 in general obligation bonds for the purpose of financing school renovations. Principal is payable annually in variable amounts beginning on September 1, 2010 through September 1, 2029. Interest is payable semi-annually on September 1 and March 1 beginning on March 1, 1010. The coupon interest rate varies from 2.00% to 4.00% through the term of the loan.

### NOTE 16 – IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS

During fiscal year 2009, the following GASB pronouncements were implemented:

The GASB issued <u>Statement #45</u>, Accounting and Financial Reporting by Employers for *Postemployment Benefits Other Than Pensions*, was implemented in Fiscal 2009. This pronouncement requires additional disclosure and does impact the basic financial statements (See Note 11 and required supplementary information (RSI).

The GASB issued <u>Statement #49</u>, Accounting and Financial Reporting for Pollution Remediation Obligations which is required to be implemented in FY2009. Since the Town does not have any pollution remediation obligations this pronouncement did not impact the basic financial statements.

The GASB issued <u>Statement #52</u>, *Land and Other Real Estate Held as Investments by Endowments* was implemented in FY2009. The standards in this statement require all investments in land and real estate in permanent and similar funds to be reported at fair value. Since the Town does not possess any assets covered by this standard, this pronouncement did not impact the basic financial statements.

Future GASB Pronouncements:

The GASB issued <u>Statement #51</u>, Accounting and Financial Reporting for Intangible Assets which is required to be implemented in FY2010. Management believes this pronouncement will require additional disclosure, but will not have a material impact on the basic financial statements.

The GASB issued <u>Statement #53</u>, Accounting and Financial Reporting for Derivative Instruments which is required to be implemented in FY2010. The Town does not invest in derivative instruments. Therefore, management believes this pronouncement will not require additional disclosure and will not have a material impact on the basic financial statements.

The GASB issued <u>Statement #54</u>, Fund Balance *Reporting and Governmental Fund Type Definitions* which is required to be implemented in FY2011. This standard provides definitions and guidance in order to provided clearer fund balance classifications. Management believes this pronouncement will require additional disclosure and reclassify/redefine some fund balances in the basic financial statements.

### TOWN OF FOXBOROUGH, MASSACHUSETTS REQUIRED SUPPLEMENTARY INFORMATION OTHER POSTEMPLOYMENT BENEFITS

### **Schedules of Funding Progress and Employer Contributions**

The following schedules are presented in accordance with GASB Statement No. 45:

Projected Schedule of Funding Progress:

	Actuarial	Actuarial Accrued				UAAL as a
Actuarial Valuation Date	Value of Assets (a)	Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b - a)	Funded Ratio (a/b)	Covered Payroll (c)	Percentage of Covered Payroll [(b - a)/c]
7/1/2008	\$ -	\$ 62,192,355	\$ 62,192,355	0.0%	\$ 29,236,861	212.7%

#### Schedule of Employer Contributions (1):

		Percentage of	
		Annual	
Year Ended	Annual	<b>OPEB</b> Cost	Net OPEB
June 30	<b>OPEB</b> Cost	Contributed *	Obligation
2009	\$5,095,788	21.3%	\$ 4,009,801

(1) A three-year display will be shown on a go forward basis.

\* Based on expected premium payments.

The required information presented above was determined as part of the actuarial valuations at the dates indicated. Additional information as of the latest actuarial valuation follows:

Valuation date	June 30, 2009
Discount Rate	3.50%
Medical Trend	8.5% grading down to 5% in
	Year 2016 and thereafter
Cost Method	Projected Unit Credit Cost Method
Amortization Method	Level dollar amount over 30 years at transition
Remaining Amortization Period	29
Mortality	RP-2000 Table for males
	RP-2000 Table for females

# TOWN OF FOXBOROUGH, MASSACHUSETTS REQUIRED SUPPLEMENTARY INFORMATION OTHER POSTEMPLOYMENT BENEFITS

Participation90% of future retirees are assumed to participate in the retiree medical plan.100% of future retirees are expected to elect life insurance.

# Plan Participants:

Current retirees, beneficiaries, and dependants	178
Current active members/participants	586
Total	764