

## Child Safety Committee

Minutes 5/14/2015

Attendees: Members in attendance, Bob Correia, Bill Dudley, Deb Spinelli, Jeff Downs, Lynda Walsh

Absent: Tim O'Leary, Vicki Lowe

Guests: Jim Devellis

The Minutes for the 4/9/2015 were approved: Motion by Bill Dudley/Second by Jeff Downs 5-0.

Discussion about the procedure for getting our minutes/agendas on the town website to be more accessible. Lynda will check with Town Hall to see how that should be done.

Deb will be speaking with Mary Beth to see what the town side is doing as far as record keeping of the training, where the records will be kept, how will they be advised as to who needs new training on a yearly basis.

Bill is going to ask MaryBeth for a copy of the HR Manual where our training is mentioned and it's procedure.

There was discussion on how/when our trainers are being evaluated. Lynda, Bill, and Jeff mentioned that the last training completed by Kathy Brady and Meg Nelson, was very well done. But, going forward we should have someone attend to evaluate. Deb will share the schools evaluation form with us, in order to have a sheet to be given to participants.

Going forward we should try to match up trainers with the audience. We should also make sure that each trainer gets a couple trainings in over the course of a year.

Funding...most members agree we should pay for all of the not-for-profits, and not pay for any profitable businesses, such as daycares.

Deb will be hosting Clergy Lunch on June 18<sup>th</sup>, and invite clergy to share in common...teens, use of social media, & child protection.

Jeff to check with Rec, as to who has taken and who is responsible for the listings, and compliancy.

Motion to adjourn, by Jeff/Second by Deb, 5-0.

The next meeting will be held 5/28 at 4:30 to 5:30 in Superintendents Conference Room.