

Tuesday, July 7, 2020
Board of Selectmen Meeting Minutes
Foxborough Town Hall
Andrew Gala, Jr. Meeting Room
7:00 p.m.

Members Present: Mark Elfman, Chair
Ed O’Leary, Vice Chair
Stephanie McGowan, Clerk
Chris Mitchell

Also Present:
William Keegan Jr., Town Manager
Mike Johns, Assistant Town Manager
Christina Metcalf, Community Info. Specialist

1. 7:00pm - Citizen's Input – No citizen’s input

2. 7:05pm COVID-19 Informational update – The numbers continue to look good. We have 117 cases: 102 recovered, 3 cases active, 11 lost in follow up process, 1,419 tested negative, nobody currently in the hospital and 16 tested positive for antibodies. Norfolk County wide there are 9,306 cases and 941 deaths. The number of cases has not moved significantly over the past few weeks. We have 12,300 beds available state wide and 662 hospitalized right now with 102 cases in the ICU. State wide there have been 110,338 cases and over 900k people have been tested.

3. 7:15pm Phased Re-Opening Update – Town Hall is reopened as of yesterday. We have had a steady flow of traffic. Our new environment has signs on doors, screening process, a sandwich board on sidewalk, require masks & check in, greeter desk asking 7 questions. This is to make sure that they are not displaying prominent symptoms of C19 and then allowed to go to the department they need to do business. All departments have Plexiglas screen up and social distance markings to conduct business in a safe manner. There is not a counter at Veterans so they are taking appointment only and are using the 1st floor conference room. Please continue to use online permitting licensing and bill payment. Our after-hours drop box is still available. Governor has raised some of the numbers, we are allowed 25 people in Gala room. We are asking chairs of boards, committees, and commission not go over 25 people in meetings. The outdoor gathering limit is up to 100 with social distance and mask required. The library is still not open but doing curbside as well as COA.

4. 7:20pm Town Manager - Introduction of Lance DelPriore as the new Town Engineer and graduate of the Suffolk University Certificate Program in Local Government Leadership and Management

BK - Pleased to have him here tonight, to congratulate him on this accomplishment. He joins 5 people from Foxborough that have this accreditation including, Mike Johns, Christina Metcalf, Aaron Hyre and Veronica Harvey.

MJ – He was recently accepted into Suffolk MPA program and 12 credits of that program will go towards his masters.

LD – I was previously Assistant Town Engineer in Sharon for 5 years. Excited at the opportunity and next step in my career. This is a community that everyone is familiar with and is a great place to work and good opportunity. Chris Gallagher has been great onboarding. Hopefully things get back to normal and see people in person. I was with Weston and Samson Engineers for 5 years and prior to that United States Air Force.

5. 7:45pm DPW - Continuation of Trash Barrel discussion

CG – Deb Giardino worked with UMM to decide where the barrels should go. I drove around yesterday morning and checked all the barrels with only 3 close to $\frac{3}{4}$ full. The skate park is the fullest. The one next to Booth playground was about half full. The softball field up at the high school was about $\frac{2}{3}$ full and everything else was minimal. I spoke with UMM this morning and they will empty them every other week and will have call if they are full and need emptying. They are good where placed there are some places with water bottle and such but its working well. It gives us some insight for the future and that we may not need 150 barrels. I will work with Deb when she gets back.

SM – A comment that I was very vocal, and reached out to Deb and she’s thrilled and I’m happy is that it’s all worked out.

ME – Are they any barrels at Payson road?

CG – Yes, there are two by the playground and one further back by the basketball court and two leading to the baseball fields.

SM – I did get an email from someone involved in Midget football and he was concerned because we (football) pay for our trash not town so deter from baseball or anyone else from using their trash cans.

CG – Football should move their barrels back into the gate and move those out of sight.

BK – We still encourage carry in and carry out and those rules are still in place and under a limited ability to that work. And this is a temporary measure to follow the regulations by the state. A

6. 7:25pm Public Hearing Continued - Kitchen Partners d/b/a Union Straw Application for Alteration of Premises

ME – They are currently temporarily expanded under the temporary regulations and they are looking to make it permanent.

Craig Carreira - Thank you for the opportunity and helping us getting the patio together. We think it will help business. We have been discussing for the past few months and with covid-19 here is no better time than now and people seem to love it.

ME – It is very classy, very well done.

EO – Going past there, it's a great outlet and draws customer and good for the community and good expansion

CM – Did we increase the seating capacity with what we are approving tonight?

Jim Brown - Yes, we are increasing the load but it has been approved with the permanent changes. The seating capacity is 176, with the 36 outdoor seats it will be within the allowed capacity.

Motion to close the public hearing by S. McGowan 2nd by C. Mitchell Approved 4-0.

Motion to approve Kitchen Partners d/b/a Union Straw Application for Alteration of Premises by S. McGowan, 2nd by C. Mitchell. Approved 4-0.

7. 7:35pm KS&E d/b/a Kraft Sports & Entertainment Outdoor Temporary Outdoor License Application

Jess Enos - Will have live events to take place in parking lot will be drive in onto the field instead. No concession but you can bring food, no alcohol. There will be social distancing pathways for bathrooms. The capacity is 180 cars. There are only 3 events that we are going to use for away matches. HardRock Stadium in Miami has done this and it has been really well received and it has been successful.

SM - What will you do the surface to the field so cars can drive on it? Would it be the same time frame?

JE – We will put down protective surface like we do for concerts. Everything done by 11:15pm

SM – Will people be allowed bring in food beverage?

JE – No alcohol but food & beverages, able to stay in your square, no reason to leave the space.

CM – Are you charging for this?

JE – It's for season ticket member base and will evaluate a pricing structure if we continue.

Motion to approve a Temporary Outdoor Entertainment License for July and August 2020 on-field drive-in events at Gillette Stadium for Kraft Sports & Entertainment by S. McGowan, 2nd by C. Mitchell. Approved 4-0.

8. 7:55pm Foxborough Common Business Collaborative Banners - Discussion and vote postponed to next meeting

9. 8:05pm Assistant Town Manager's Update

- New Building Commissioner starts next week, Mark Dupell.
- 2 part-time positions within Town Hall – getting to the point where we need to fill that role and then part time Assessor position and the second is in the Accounting department
- Code of conduct training July 14, 5pm and 7pm, reach out to Mike to sign up

10. 8:15pm Town Manager's Update

- Wrapping up end of fiscal year. One more week to close out FY20. Working on internal policies and procedures, including the warrant procedure.
- Working with ClearGov, will be implemented for internal budgeting and there is also a public piece.
- Working on a strategic communications plan

11. 8:25pm - Selectmen's Update

- 11.01 New Business – No new business. Happy belated 4th of July!
- 11.02 Old Business - Town Manager Goals Review and possible vote

Motion to approve Town Manager goals for FY21 as proposed and edited by S. McGowan, 2nd by C. Mitchell. Approved 4-0.

ME – Thanks to Leah, she did an outstanding job

MJ – These are town goals as well for the town manager. These goals for the Town as well.

BK – Looking to help get businesses back up and running. I've been speaking with state agencies and governor. Business are being forced to stay closed longer than they should be and they need help. We were able to get a business reopened today and there will be a lot of this going on over the next few months. Even if open will be at reduced capacity.

12. Action Items

12.01 Motion to approve a 7-day Entertainment License for NPP Development LLC d/b/a Patriot Place by S. McGowan, 2nd by C. Mitchell.

Discussion – CM – Is this the pavilion?

Christina Metcalf – Just a renewal that should have been done in January but was overlooked and getting it resolved.

Approved 4-0.

12.02 Motion to approve a Pool Table License for 2 coin-operated pool tables for T&O Walker Inc. d/b/a Rally Point Inn & Pub to expire 6/31/21 by S. McGowan, 2nd by C. Mitchell. Approved 4-0.

13. Adjourn

Motion to adjourn by S. McGowan, 2nd by C. Mitchell. Approved 4-0.