

# **CAPITAL MINUTES**

**Saturday, March 6, 2021**

# Minutes

Saturday, March 6, 2021

## Time Present:

Bill Keegan  
Chris Gallagher  
Amy Berdos  
Edward Oleary - Late 22 min  
Larry Ooi

George Samia  
Marie Almodovar  
Mike Johns

## Minutes:

3:25 Min Approved minutes of November 24, Capital meeting - Approved BK,CG,AB,LO  
Approved minutes of March 14, Capital meeting - Approved BK,CG,AB - Abstained LO

## Presentations:

7:00 Min A Presentation [Bob Cutler](#) - Replacemet of 6 voting/tabulation machines

12:45 Min B Presentation [Aaron Hyre](#) - Management information systems improvements. Network infrastructure, Munis/Vision upgrade, Hardware and Software.

24:21 Min C Presentation [Barry Ringle](#) - Replacement of Inspections Pickup Truck

29:47 Min D Presentation [Bill Yukna](#) - Municipal Buildings - Demolition of Old State Hospital Laundry Building.

37:00 Min E Presentation [Bill Yukna](#) - Schools - Computer Software Upgrades, Repacement Printers, 4 School Busses, Copiers and Replacement of Musical Instruments.

1Hr 07Min F Presentation [Mike Grace](#) - Body Cameras

1Hr 23Min G Presentation [Mike Kelleher](#) - Fire - Replace Engine 22, Two Ambulences,  
Presentation [Mike Kelleher](#) - Joint Public Safety - Fire Station Floor

1Hr 36Min H Presentation [Chris Gallagher/Lance Delproie](#) - Highway - Rebuild Dam and Culvert, Street Sweeper Lease, DPW Master Plan, Two Way Radio, Lawn Mower  
Rollaway Lifts, 5 Ton Sander, Two Dump Trucks, Case Batco, One Ton Dump Truck, Hot Box. [Chapter 90 Road Reconstruction](#).  
Presentation [Chris Gallagher/Lance Delproie](#) - Water - Excavator.

**Deliberation:**

2Hr 17Min Reduced Highway Request - (240,000.00) Dump Trucks, (35,000.00) Two Way Radio, (42,500.00) Rollaway Lifts, (708,000.00) Funded Thru Grant  
New Total \$983,230.00

2Hr 29Min Break to fill out ranking sheets - 1=Fundable this year, 2=Defer to fall, 3=Defer to future fiscal year.

2Hr 35Min Email Question - [Shelby Cornbooth](#) - Status of backup school busses as opposed to regular busses.

2Hr 36Min Rating Sheet Tallies

	Score	Total	Average	Amount	Funded FY22	Defered Fall
<b>GENERAL FUND</b>						
Information Systems	11111	5	1	\$ 150,000.00	\$ 150,000.00	
(2) Ambulances	11111	5	1	\$ 110,000.00	Funded From Amb.	
School Computer Software	11111	5	1	\$ 100,000.00	\$ 100,000.00	
School Busses	11111	5	1	\$ 246,000.00	Reduced by 82K 1 Bus	\$ 82,000.00
School Coplers	11111	5	1	\$ 40,000.00	\$ 40,000.00	
West Street Dam	11111	5	1	\$ 242,000.00	Funded From CH90 ??	\$ 242,000.00
Engine 22	11112	6	1.2	\$ 125,000.00	Funded From Amb.	
Street Sweeper	11112	6	1.2	\$ 51,230.00	\$ 51,230.00	
Lawn Mower	11112	6	1.2	\$ 30,000.00	\$ 30,000.00	
One Ton Dump Truck	11112	6	1.2	\$ 75,000.00	Defered To Fall	\$ 75,000.00
State Hospital/Laundry Demolition	11122	7	1.4	\$ 150,000.00	Defered To Fall	\$ 150,000.00
Body Cameras	11122	7	1.4	\$ 79,520.00	Defered To Fall	\$ 79,520.00
Pickup Truck	11122	7	1.4	\$ 35,000.00	\$ 35,000.00	
(2) Dump Trucks	11122	7	1.4	\$ 150,000.00	Defered To Fall	\$ 150,000.00
Slide In Sander	11222	8	1.6	\$ 60,000.00	\$ 652,230.00	\$ 60,000.00
Hot Box	11222	8	1.6	\$ 50,000.00		\$ 50,000.00
Voting/Tabulation Machines	12222	9	1.8	\$ 35,000.00		\$ 35,000.00
School Music	12222	9	1.8	\$ 67,510.00		\$ 67,510.00
DPW Facility Master Plan	12222	9	1.8	\$ 135,000.00		\$ 135,000.00
Apparatus Floor	12223	10	2	\$ 103,000.00		\$ 103,000.00
Case Batco	12223	10	2	\$ 190,000.00		\$ 190,000.00
Two Way Radio	33333	15	3	\$ 35,000.00		
Lifts	33333	15	3	\$ 42,500.00		\$ 1,419,030.00

**WATER ENTERPRISE**

Excavator 33333 15 3 \$ 80,000.00

**CHAPTER 90**

Chapter 90 11111 5 1 \$ 623,656.00

3Hr 16Min Vote - Bill Keegan/Chris Gallagher Motion - Move to vote 652,230.00 for general fund Capital Items - Second Amy Berdos  
Unanimous Approval by roll call vote

3Hr 17Min Vote - Bill Keegan Motion - Move 235,000.00 from ambulace fund for engine 22 and (2) ambulances - Second Ed Oleary  
Unanimous Approval by roll call vote

3Hr 18Min Vote - Bill Keegan Motion - Move 623,656.00 from Chapter 90 for street repairs & DPW projects - Second Ed Oleary  
Unanimous Approval by roll call vote

3Hr 20Min Vote - Bill Keegan Motion - Adjurn - Second Larry Ooi  
Unanimous Approval by roll call vote



Charles D. Baker, Governor  
Karyn E. Polito, Lieutenant Governor  
Jamey Tesler, Acting Secretary & CEO

**massDOT**  
Massachusetts Department of Transportation

February 22, 2021

Town Manager William Keegan, Jr.

40 South St.

Foxborough, MA 02035

**RECEIVED**

**FEB 22 2021**

**FOXBOROUGH  
BOARD OF SELECTMEN**

Dear Town Manager William Keegan, Jr.,

We are pleased to inform you that we anticipate Chapter 90 local transportation aid funding for Fiscal year 2022 will total \$200 million statewide, pending final legislative approval.

This letter certifies that, pending final passage of the bond authorization, your community's Chapter 90 apportionment for Fiscal year 2021 is \$623,656.00. This apportionment will be incorporated automatically into your existing 10-year Chapter 90 contract, which will be available on the MassDOT website [www.massdot.state.ma.us/chapter90](http://www.massdot.state.ma.us/chapter90).

The Chapter 90 program is an integral part of maintaining and enhancing your community's infrastructure and is an essential component of our state-local partnership. We look forward to working with you in the coming year to continue the success of this program.

Thank you for all that you do to make the Commonwealth of Massachusetts a great place to live, work and raise a family.

Sincerely,

Charles D. Baker

Governor

Karyn E. Polito

Lieutenant Governor

Ten Park Plaza, Suite 4160, Boston, MA 02116  
Tel: 857-368-4636, TTY: 857-368-0655  
[www.mass.gov/massdot](http://www.mass.gov/massdot)

# **CAPITAL SCORE SHEET**

**Saturday, March 6, 2021**

### Capital Requests rating sheet

 DELETE
  REPLY
  REPLY ALL
  FORWARD
  ...

Mark as unread

Marie Almodovar

Fri 3/5/2021 12:32 PM



To: Bill Keegan; Michael Johns; George Samia; Ed O'Leary <edward.t.oleary372@gmail.com>; Chris Gallagher; Amy Berdos; Larry Ooi <larry\_ooi@hotmail.com>;

@ 2 attachments

 FY22 Capita~.pdf  
 FY22 Capita~.xlsx

Download all

Good Afternoon,

Attached is a rating sheet to use for the CIP meeting tomorrow (in Excel and PDF) along with a page/tab showing the available funding sources for the spring town meeting. Please let me know if you have any questions.

Thank you,

**Marie Almodovar | Town of Foxborough | Assistant Finance Director / Director of Accounting**  
**Phone: 508-543-1211 | Fax: 508-543-6278 | [malmodovar@foxboroughma.gov](mailto:malmodovar@foxboroughma.gov)**

**FY22 SUMMARY of CAPITAL IMPROVEMENT REQUESTS**

Please rate the requests using the following: 1-Fundable this year, 2-Defer to Fall, or 3-Defer to another fiscal year

<u>Department</u>	<u>Description</u>	<u>Requested</u>	<u>1</u>	<u>2</u>	<u>3</u>
Information Systems	Management Information Systems Improvements	150,000			
<b>TOTAL INFORMATION SYSTEMS</b>		<b>150,000</b>			
Elections & Registrars	6 Voting Tabulation Machines - Replacement	35,000			
<b>TOTAL ELECTIONS &amp; REGISTRARS</b>		<b>35,000</b>			
Municipal Buildings	Demolition Old State Hospital Laundry Building	150,000			
<b>TOTAL MUN BLDGS</b>		<b>150,000</b>			
Police	Body Cameras	79,520			
<b>TOTAL POLICE</b>		<b>79,520</b>			
Fire	Engine 22 Replacement	625,000			
Fire	Ambulance Replacement	275,000			
Fire	Ambulance Addition	275,000			
<b>TOTAL FIRE</b>		<b>1,175,000</b>			
Joint Public Safety Bldg	Replace, Seal & Epoxy Apparatus Floor	103,000			
<b>TOTAL JOINT PUBLIC SAFETY BUILDING</b>		<b>103,000</b>			
Inspections	Inspections Pick-Up Truck - Replacement	35,000			
<b>TOTAL INSPECTIONS</b>		<b>35,000</b>			
School	Computer/Software/Printer Upgrades & Replacement	100,000			
School	77 Passenger School Buses (4)	328,000			
School	Copiers	40,000			
School	Music Dept Equipment Replacement	67,510			
<b>TOTAL SCHOOL DEPARTMENT</b>		<b>535,510</b>			
Public Works	Rebuild West St Dam & Culvert	950,000			
Public Works	Street Sweeper/5yr Rent to own	51,230			
Public Works	DPW Facility Master Plan & Addition	135,000			
Public Works	Upgrade Two Way Radio System	35,000			
Public Works	Replace Lawn Mower	30,000			
Public Works	Replace Rollaway Lifts	42,500			
Public Works	Replace One 5 Ton Body & Slide in Sander	60,000			
Public Works	Replace Two 6-Wheel Dump Trucks	390,000			
Public Works	Replace 1995 Case Batco	190,000			
Public Works	Replace 1-Ton Dump Truck	75,000			
Public Works	Hot Box Replacement	50,000			
<b>TOTAL HIGHWAY DEPARTMENT</b>		<b>2,008,730</b>			
<b>TOTAL GENERAL FUND REQUESTS</b>		<b>4,271,760</b>			
Water	Excavator - Addition	80,000			
<b>TOTAL WATER ENTERPRISE FUND REQUESTS</b>		<b>80,000</b>			
<b>TOTAL ENTERPRISE FUND REQUESTS</b>		<b>80,000</b>			
CHAPTER 90 est.	Street Reconstruction	650,000			
<b>TOTAL HIGHWAY IMPROVEMENTS FUND REQUEST</b>		<b>650,000</b>			
<b>GRAND TOTAL CIP REQUESTS</b>		<b>5,001,760</b>			

Free Cash	650,000.00
Chapter 90	650,000.00
Ambulance Fund	1,000,000.00
Grant (West St Dam)	708,000.00
Water Retained Earnings	80,000.00



**FY22 SUMMARY of CAPITAL IMPROVEMENT REQUESTS**

Please rate the requests using the following: 1-Fundable this year , 2-Defer to Fall , or 3-Defer to another fiscal year

<u>Department</u>	<u>Description</u>	<u>Requested</u>	<u>1</u>	<u>2</u>	<u>3</u>
Information Systems	Management Information Systems Improvements	150,000			
<b>TOTAL INFORMATION SYSTEMS</b>		<b>150,000</b>			
Elections & Registrars	6 Voting Tabulation Machines - Replacement	35,000			
<b>TOTAL ELECTIONS &amp; REGISTRARS</b>		<b>35,000</b>			
Municipal Buildings	Demolition Old State Hospital Laundry Building	150,000			
<b>TOTAL MUN BLDGS</b>		<b>150,000</b>			
Police	Body Cameras	79,520			
<b>TOTAL POLICE</b>		<b>79,520</b>			
Fire	Engine 22 Replacement	625,000			
Fire	Ambulance Replacement	275,000			
Fire	Ambulance Addition	275,000			
<b>TOTAL FIRE</b>		<b>1,175,000</b>			
Joint Public Safety Bldg	Replace, Seal & Epoxy Apparatus Floor	103,000			
<b>TOTAL JOINT PUBLIC SAFETY BUILDING</b>		<b>103,000</b>			
Inspections	Inspections Pick-Up Truck - Replacement	35,000			
<b>TOTAL INSPECTIONS</b>		<b>35,000</b>			
School	Computer/Software/Printer Upgrades & Replacement	100,000			
School	77 Passenger School Buses (4)	328,000			
School	Copiers	40,000			
School	Music Dept Equipment Replacement	67,510			
<b>TOTAL SCHOOL DEPARTMENT</b>		<b>535,510</b>			
Public Works	Rebuild West St Dam & Culvert	950,000			
Public Works	Street Sweeper/5yr Rent to own	51,230			
Public Works	DPW Facility Master Plan & Addition	135,000			
Public Works	Upgrade Two Way Radio System	35,000			
Public Works	Replace Lawn Mower	30,000			
Public Works	Replace Rollaway Lifts	42,500			
Public Works	Replace One 5 Ton Body & Slide in Sander	60,000			
Public Works	Replace Two 6-Wheel Dump Trucks	390,000			
Public Works	Replace 1995 Case Batco	190,000			
Public Works	Replace 1-Ton Dump Truck	75,000			
Public Works	Hot Box Replacement	50,000			
<b>TOTAL HIGHWAY DEPARTMENT</b>		<b>2,008,730</b>			
<b>TOTAL GENERAL FUND REQUESTS</b>		<b>4,271,760</b>			
Water	Excavator - Addition	80,000			
<b>TOTAL WATER ENTERPRISE FUND REQUESTS</b>		<b>80,000</b>			
<b>TOTAL ENTERPRISE FUND REQUESTS</b>		<b>80,000</b>			
CHAPTER 90 est.	Street Reconstruction	650,000			
<b>TOTAL HIGHWAY IMPROVEMENTS FUND REQUEST</b>		<b>650,000</b>			
<b>GRAND TOTAL CIP REQUESTS</b>		<b>5,001,760</b>			

# **ATM ARTICLE #5**

**Monday, May 10, 2021**

**ARTICLE 5:**

**(CIP Budget)**

To see if the town will vote to adopt the recommendations of the Capital Improvement Planning (CIP) Committee, and to raise and appropriate, transfer from available funds, or borrow, pursuant to any applicable statute, the sums requested for the purposes herein mentioned as listed in Schedule A in order to implement the CIP budget request for Town Departments for FY 2022; or take any other action related thereto.

See **SCHEDULE A** for a detailed breakdown of capital items

Board of Selectmen

<b>DEPARTMENT</b>	<b>Amount</b>	<b>Funding Sources</b>
Information Systems	150,000	Free Cash
Inspections	35,000	Free Cash
Fire	235,000	Ambulance Receipts
Public Schools	386,000	Free Cash
Highway	81,230	Free Cash
Highway (Chapter 90)	623,656	Chapter 90 State Allocation
	<u>1,510,886</u>	

**Funding Summary:**

Free Cash	652,230
Ambulance Receipts	235,000
Chapter 90	623,656
Total	<u>1,510,886</u>

# SCHEDULE A

<u>DEPARTMENT/Description</u>	<b>FY 22</b>	<u>Funding Sources</u>
<b>INFORMATION SYSTEMS</b>	<u>CIP Plan</u>	
<b>Equipment</b>		
System Improvements & Upgrades	150,000	Free Cash
<b>INSPECTIONS</b>		
<b>Vehicles &amp; Equipment</b>		
Pick-Up Truck Replacement	35,000	Free Cash
<b>FIRE</b>		
<b>Vehicles &amp; Equipment</b>		
Engine 22 Replacement/5yr Rent to own	125,000	Ambulance Receipts
Ambulance Replacement/5yr Rent to own	55,000	Ambulance Receipts
Ambulance Addition/5yr Rent to own	55,000	Ambulance Receipts
<b>PUBLIC SCHOOLS</b>		
<b>Vehicles &amp; Equipment</b>		
Computer/Software/Printer Upgrades & Replacement	100,000	Free Cash
77 Passenger School Buses (3)	246,000	Free Cash
Copiers	40,000	Free Cash
<b>PUBLIC WORKS</b>		
<b>Vehicles, Infrastructure, &amp; Equipment</b>		
Street Sweeper/5yr Rent to own	51,230	Free Cash
Replace Lawn Mower	30,000	Free Cash
<b>Road Infrastructure</b>		
Street Reconstruction	623,656	Chapter 90 Roads Program
<b>TOTAL</b>	<b>1,510,886</b>	
 <b>Proposed Funding:</b>		
	<b>FY 22</b>	
Free Cash	652,230	
Ambulance Receipts	235,000	
Chapter 90	623,656	
<b>TOTAL</b>	<b>1,510,886</b>	