

# Minutes

**Thursday, December 7, 2023**

at 2:00 PM

In-Person & Zoom

**Time Present:**

Paige Duncan  
Amy Berdos  
Bill Yukna  
Chris Gallagher  
Dennis Keefe (remote)  
Mike Brown (remote)  
Marie Almodovar  
Brandon Roberts

**Minutes:**

2:05 PM A Approved meeting minutes from 5/2/23  
(34:30) 1 abstention from Mike Brown as he was not present at the 5/2/23 meeting

**Presentations & Discussion:**

2:06 PM B Purchase of Ford 250 Truck and Plow for Facilities Department  
(35:05) **Bill Yukna** - Discussion of proposed purchase to replace 2013 Chevy Silverado, the Facilities Director's vehicle  
Currently oldest vehicle in Facilities fleet (2 vans, 4 pickups). Used for plowing sidewalks and other areas on School grounds.  
No options for new vehicles on State Contracts due to specifications and inventory issues.  
Working on getting revised trade-in value from vendor to roughly \$14,000  
New vehicle is available through the Plymouth County contract  
Funding source would be through the Schools' building revolving account

**Dennis Keefe** - How many miles on vehicle? How many on new vehicle?  
Bill noted roughly 62,000 on 2013 Chevy  
Bill noted small number on new truck as it will be purchased brand new  
Dennis noted pricing of roughly \$43,000 was reasonable based on research

**Chris Gallagher** - Timing is critical for getting vehicles from vendors  
Ordering often occurs only in August / September with small window afterwards  
Chevy and Ford are currently experiencing backlogs, Chevy is not accepting new orders  
Standardization of Town fleet towards Chevy, but availability is key  
Bill, Schools do purchase Ford vehicles, School vans.

**Chris Gallagher** - Is there a Capital Replacement Schedule for the Non-Bus fleet?  
Bill, current fleet of vehicles is in great shape excluding the older plow truck for the buses  
Older plow truck is not worth trading in, 2013 Chevy has too much value to re-use as plow truck, better for trade

**Paige Duncan** - Is this all set from a procurement perspective?  
Marie and Brandon, Plymouth County contract

2:15 PM Motion to approve purchase of new Facilities Department truck by **Chris Gallagher**, Seconded by **Dennis Keefe**.  
(44:30) Board voted unanimously in favor by roll call.

2:16 PM Motion to Adjourn.  
(45:00)